

Minutes of the meeting held on 8<sup>th</sup> March, 2017 held at 2:30 PM in the committee room

Following Members were present in the meeting

Dr. Savita Roy

Dr. Preeti Kapur

Dr. Pooja Jain

Dr. Asha

Dr. Indu Jain

Dr. Suparna Jain

Dr. Anju

Dr. Jaya Choudhary

Dr. S. Nanda

The minutes of the meeting were as follows:

It was decided that feedback forms should be prepared to assess the feedback of various stakeholders like students, alumni, parents, employers.

A committee was formed comprising of

Dr. S nanda (Convener)

Dr. Pooja Jain

Dr. Suparna Jain

This committee will brainstorm and make a google form to gather feedback from various stakeholder.

It was decided to share the link through the various whats app group of the various departments.

The collected responses will be summarized with this committee itself and will be presented before IQAC members after the analysis is complete. This will help us to improve our functioning.

IQAC Coordinator