



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

Daulat Ram College

- Name of the Head of the institution

Dr Savita Roy

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

8130407373/9971658090

- Mobile No:

9999680604

- Registered e-mail

daulatramcollegedu@gmail.com

- Alternate e-mail

saritananda123@gmail.com

- Address

4, Patel Marg, Maurice Nagar,
Delhi University, Delhi-110007

- City/Town

New Delhi

- State/UT

Delhi

- Pin Code

110007

2. Institutional status

- Type of Institution

Women

- Location

Urban

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University **Delhi University**
- Name of the IQAC Coordinator **Dr. Sarita Nanda**
- Phone No. **9999680604**
- Alternate phone No. **09999680604**
- Mobile **9999680604**
- IQAC e-mail address **saritananda123@gmail.com**
- Alternate e-mail address **daulatramcollegedu@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://www.dr.du.ac.in>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://sites.google.com/dr.du.ac.in/academiccalendardrc/home>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.36	2017	02/05/2017	10/04/2022

6. Date of Establishment of IQAC

15/12/2015

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Sarita Nanda	Green Campus	Daulat Ram College	1 year	100000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9. No. of IQAC meetings held during the year

8

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC supported organisation of Faculty Development Program and Skill Development Program for all faculty members and students to empower them with ICT tools for online teaching- learning mode.

Several online FDP/Webinars and Workshops were organised with International, National and University/College level resource persons for the intellectual growth of both faculty members and students.

Screening for long pending promotions of faculty members was undertaken for Level 10-11(20 members), Level 11-12 (27 members), Level 12-13A (19 members) was completed and promotions were recommended by the IQAC members.

IQAC invited proposals for ADD ON COURSES (both long and short term) from the faculty members and shortlisted some these to be initiated in the next academic session(2021-22).

IQAC invited collaboration proposals with remote colleges (outside Delhi) from the faculty members under the Vidya Vistar Scheme floated by the University. IQAC team asked the applicants to present the proposals. Thereafter collaborations with two Rajasthan Colleges were shortlisted for implementation.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To empower students and faculty with digital teaching and learning tools	Online webinars were organised which were well attended by faculty and Students
To encourage holistic intellectual progress of students and faculty	Several webinars were organised with speakers from international, national and university arena
To clear the back log of pending promotions amongst teaching and non teaching staff	The applications of promotion of staff were screened and selection committees met to promote the staff.
To impart better professional trainings to enhance their career prospects.	Proposals for Add on courses were invited from the faculty
To enhance intellectual cooperation amongst colleges within the country	Proposals to start interaction with various colleges were invited under the Vidya Vistar Scheme

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	12/12/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Daulat Ram College
• Name of the Head of the institution	Dr Savita Roy
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8130407373/9971658090
• Mobile No:	9999680604
• Registered e-mail	daulatramcollegedu@gmail.com
• Alternate e-mail	saritananda123@gmail.com
• Address	4, Patel Marg, Maurice Nagar, Delhi University, Delhi-110007
• City/Town	New Delhi
• State/UT	Delhi
• Pin Code	110007
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• Alternate phone No.	09999680604				
• Mobile	9999680604				
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14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	30/07/2020

15. Multidisciplinary / interdisciplinary

Various Departments and Societies/Cells privilege the multidisciplinary and interdisciplinary perspectives in respective teaching pedagogy and co-curricular activities.

- The department of English, e.g., has been inviting faculty

from department of Psychology for introducing its students the contributions of great psychoanalyst, Sigmund Freud. On the other hand, the department of Psychology invites the faculty from departments of English and Hindi to guide students in learning to apply literature to get a deeper understanding of certain psychological constructs.

- Likewise, several departments organise webinars, workshops, skill development programmes for its students. Faculty development programmes, conferences and many extracurricular activities based on multidisciplinary and interdisciplinary approaches are organized for faculty of the college.
- Research projects like the Zebra fish project were carried out by the department of Biochemistry in collaboration with the department of Zoology, which contributed towards a holistic understanding of teachers and students.
- A practical was also designed for the students of department of Zoology in collaboration with the department of Psychology to understand the role of stress on menstrual health. The recycling cell collaborates with many societies and clubs of the college to get optimum and effective results.

16.Academic bank of credits (ABC):

No academic bank of credits was available in 2020-21 academic session

17.Skill development:

The academic year 2020-21 saw a nation-wide lock-down due to the pandemic situation culminating into a great challenge for all educational institutions to stay afloat and conduct classes so that the teaching-learning activities remained unhampered.

- To overcome the challenge, In-House Skill Development Programmes under the aegis of IQAC were organised for students across disciplines in three phases. It aimed to facilitate access to the digital platform to engage students in the course curriculum. Students were trained in different digital platforms and ICTs tools such as G-Suite like classrooms, Docs Sheets, Microsoft Team as well as other online tools and platforms to attend online classes. The experiences of online learning engaged them in the discipline specific online resources enhancing its scope.

- The skills of the faculty were also augmented by organising two such programmes of three days each for training in G-Suite like classrooms and Microsoft Team. It facilitated holding of online classes efficiently and contributed comprehensively towards an inclusive education system. The teaching-learning process became more effective through trainings in the e-resources like MOOCs. In the absence of accessibility to the available resources like books, journals and reading materials in the library, students benefited immensely from the online resources.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Keeping in mind the quintessential principle and underlying objective of Indian knowledge system to contribute towards a comprehensive understanding of concepts, theories, perspectives and approaches, various departments such as History, Political Science, Hindi and Sanskrit teach the course curriculum in Indian languages in Honours as well as BA Programme.

The college's societies under Extra Curricular Activities Committee such as Debating Society, Dramatics (Memesis), Fine Arts Society (Spectra), Film and Photography (Sepia and Magic Lantern), Music and Dance (Encore, Zenith, Alahyaa and Annhad), Quiz (Tajagna), Poetry (Imagism), and Fashion (Debonair) contribute in many ways in enhancing a viable, diversified and integrated culture for the development and all-round growth of students.

I)To enrich awareness and inspire young minds to imbibe the values embedded in Indian heritage and culture, the SPIC MACAY programmes have been a regular feature since 1984.

II)Students are encouraged to perform Yoga to support the healing process and improve mental health.

III) The college has incorporated diverse cultural programmes and expanded the North East Cell, which initiates celebration of the rich cultural traditions of North East India.

IV) Online art classes skilling students in mandala art.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Students gain solid foundations in the respective subjects and are equipped to explore ideas and processes that are fundamental

to an inclusive and diverse scholarship. The IQAC is an integral part of our pedagogy to sustain and enhance the quality of academic pursuits.

- The 'academic calendar' pertaining to various events such as International and National Conferences, Seminars, Symposia, Colloquiums, and Workshops, ensures active participation of students to take full advantage of substantive and holistic learning.
- In-house Skill Development Programs with an interdisciplinary approach provide training to students promoting Life Skills, Learning Abilities and Healthy Development along with learning ICT tools.
- Faculty Development Programmes for training teachers.
- Capacity Building Programmes and Value Engagement Programmes for teaching and non-teaching staff are organized regularly. The Cyber Cell creates awareness to judiciously use cyber space.
- The Placement Cell works with dedication and enthusiasm to provide top internship and recruitment opportunities.
- Add-on Certificate Courses in collaboration with various institutions provide a platform to students to engage with multidisciplinary subjects for a comprehensive understanding on vital issues.
- The Social Outreach Programmes under NSS and NCC involve students in various activities of social service and national development to mould them to become active citizens and future leaders.

20.Distance education/online education:

Due to COVID-19 pandemic, lectures were delivered through online classes and learning resources.

- Essential and additional reading materials, power point presentations, question papers of previous years, alongside showing films(e.g., Psychology Dept.), documentaries and videos(e.g., Psychology, English departments) were shared and uploaded.
- Easy-to-do home practicals were developed using easily available materials and chemicals.
- Videos/demonstrations of the various experiments were shared.
- Tutorial and revision classes were held to address the doubts and queries of students.
- Teachers evaluated uploaded assignments, term-papers, and

reports of projects, and the review/suggestions enabled students to improve their performance.

- In addition to regular courses, the Centre for Foreign Languages offered part time Certificate/ Diploma/Advance Diploma Courses in Foreign Languages such as French, German, Spanish, Italian, Chinese, Japanese and Korean to students across colleges.
- The Psychology Resource Centre also provided various resources on an online mode to the students and staff through the Counselling Centre, Mental Health Centre, Positive Psychology Centre, Capacity Building Centre and Value Education Centre.
- Students were encouraged to take full advantage of substantive and holistic learning by participating in workshops, skill development programmes, educational trips and field visits.

Extended Profile

1.Programme

1.1	19
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	4018
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	2218
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1225
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	188
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	188
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	52
Total number of Classrooms and Seminar halls	
4.2	15161878
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	157
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<ul style="list-style-type: none"> As per the academic calendar of the University regular 	

online lecture and tutorial classes were held to complete the course curriculum.

- The student-centric approach was envisaged by various departments through orientation programmes on the course overview. They were encouraged to think critically.
- Due to COVID-19 pandemic, lectures were delivered through online classes and learning resources such as essential and additional reading materials, power point presentations, question papers of previous years, alongside showing films, documentaries and videos were shared and uploaded.
- Easy-to-do home practicals were developed using easily available materials and chemicals.
- Videos/demonstrations of the various experiments were shared.
- Case studies, psychological experiments, surveys, role plays and film analysis were important pedagogies to ensure participation of students.
- Tutorial and revision classes were held to address the doubts and queries of students.
- Online assignments, class tests, group discussions and presentations by students.
- The discipline specific and interdisciplinary in-house skill development programmes developed the skills of students to enhance a coherent understanding of the subject.
- The IQAC also coordinated the 'academic calendar' to facilitate learning beyond classroom through curricular and extra-curricular programmes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1xjUbnLwYvZQR24MDs-uVOXdPLu-DhuuN/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Regular lecture and tutorial classes were held as per the University academic calendar to complete the syllabus for each semester.
- Revision classes were also held well in advance before the preparatory leave for examination.
- Use of audio-visual resources such as screening of films, documentaries, and sharing study material from the various

sources enabled the students to build more grounded understanding of the relevant concepts studied in the course curriculum.

- Students were trained to improve their writing skills through written assignments and class tests.
- The question papers of previous examinations were discussed and guidelines were provided to write comprehensive and analytical answers.
- Written assignment/ project reports/class tests/presentations were evaluated and graded as part of the internal assessment.
- Rigorous training in academic writing enhanced their ability to research and write term papers and articles for the department magazines.
- For lab based subjects, students were trained to develop an understanding of the subject through experiments which were evaluated. Mock practical exams in various courses were also conducted to assess their performance.
- Students developed an inter-disciplinary perspective by participating in conferences and seminars across disciplines. It not only enriched peer group learning but also the use of varied pedagogic methods enabled them.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://sites.google.com/dr.du.ac.in/ia2020-21/home

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

666

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

666

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Various departments organised inter-disciplinary value-based education programmes to cultivate an inclusive learning space. They provided opportunities for peer group learning as well as contributed in enhancing holistic growth and development of students.
- Ethical awareness was generated on integrity of one's research work, plagiarism, and misrepresentation of facts which inculcated a culture of academic honesty.
- Psychology Resource Centre provided resources to students and staff through various Centres' such as Mental Health Centre, Counselling Centre, Positive Psychology, Capacity Building and Value Education.
- Gandhi Study Circle inculcated human values and spirit of synchronization and reconciliation.
- Women Development Cell generated awareness about gender-based discriminations and educated students to develop understanding of women's rights.
- Gender Champion Cell played a significant role in creating positive social norms to improve well-being of women, and achieving long-term and sustainable social change.
- The Social Outreach Programmes by NSS involved students in various activities of social service.
- The college was made a zero-discharge campus with various initiatives by Recycling Unit and Environment Club. Practices of keeping the college green and clean, conserving natural resources to sustain biodiversity and ecosystem, reducing soil degradation and other resource depletion.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

93

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sites.google.com/dr.du.ac.in/studentsatisfactionsurveydrc/home

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1335

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

815

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- All the departments teaching humanities and commerce engage in tutorials with students from which the advanced learners and slow learners have been benefiting a lot. The students are encouraged to ask questions to clarify their doubts.
- Special classes are held at the request of those students who are lagging behind as they may either be slow learners or find it difficult to grasp certain topics due to language problems.
- Discussions on topics that are not included in the syllabus but are related ones can also be taken up for the benefit of the advanced learners. Most students find this very useful.
- Apart from this, the Sanskrit department held a remedial class for teaching Barah software to students to acquaint them with specific software for Sanskrit. In another remedial class held for the Sanskrit students, they were trained in Sanskrit translation. Three such sessions were for one hour each and were carried out by Dr. Ravi K. Meena of the Sanskrit department of the college.

File Description	Documents
Link for additional Information	https://sites.google.com/dr.du.ac.in/icttoolsdrc/home
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4395	188

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The legacy of academic excellence was maintained by the IQAC which coordinated the 'academic calendar' to facilitate student-centric learning beyond the classroom.
- Teachers and students actively participated in the International and National Conferences, Seminars, Symposiums, and Colloquiums alongside curricular development programmes.
- Students were encouraged to raise questions and initiate discussions that focused on problem-solving and critical thinking.
- Teachers facilitated the learning process by providing relevant study materials to the students who engaged in debates on vital issues related to the course curriculum.
- Students developed communication skills and gained self-confidence which strengthened their abilities to learn.
- To inculcate knowledge through creative thinking, discipline-specific, as well as interdisciplinary in-house Skill Development Programs, were organised. Students were trained to promote subject-based skills, life skills and learning abilities.
- A holistic understanding of the lab-based subjects was developed through experiments.
- Mock practical exams enabled the teachers to assess the performance of the students.
- Written assignments/ project reports/class tests/presentations were evaluated and graded as part of the internal assessment.
- Students have been engaged in research work through well-equipped and technologically advanced laboratories such as Zebrafish Lab Facility, Drosophila Resource Centre, and Psychology Resource Centre, which facilitated major research projects sponsored by ICSSR, ICPR, UGC, CSIR, and DRDO.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sites.google.com/dr.du.ac.in/experiential-learning-drc/home

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Due to the pandemic situation, online classes were held throughout the academic year 2020-21.
- The IQAC initiated several strategies strengthening the teaching-learning pedagogy by organising a series of training programmes for teachers and students.
- A Faculty Development Programme (FDP) entitled 'Empowering Teaching-Learning Process using Google Classroom and other ICT Tools: A Comprehensive Practical Approach' was organised to train 130 faculty members on teaching platforms, E-resources, Microsoft tools, and Research tools.
- Teachers uploaded various learning resources such as reading materials, question papers of previous years, PowerPoint presentations, and videos and also evaluated internal assignments using ICT tools.
- Students were trained through Skill Development Programme (SDP) - 'Enhancing Learning through ICT Tools' from 17th to 19th August 2020. They learned to attend online classes, interact with teachers, access and use a variety of information sources without resorting to plagiarism, and submit assignments. It was attended by 2365 students of II and III years. A similar programme was held for I year students from 17th to 19th December 2020, wherein 1458 students participated. SDP held from 6th to 9th January 2021, benefited 94 students who were enrolled later.
- The college provided laptops to those who were in need.
- Students of IV and VI semesters appeared for the University online Open Book Examination.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sites.google.com/dr.du.ac.in/icttoolsdrc/home

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

188

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

127	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2049	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- As per the university guidelines for Internal Assessment (IA), students submitted either two assignments or one class test and one assignment for each paper in each semester on the google classroom before the due date.
- Questions asked in the assignments/tests were framed to test the critical thinking and learning outcomes of the courses.
- Students were trained to learn from the study materials prescribed in the syllabus and explore additional readings for a holistic knowledge of the subject.
- Students learned to complete the assignments/term papers/answers to reflect critical/analytical thinking without resorting to plagiarism.
- Teachers also uploaded their publications and power point presentations to enable students to comprehend their understanding.
- The assignments/answers were evaluated by teachers. As an

essential part of the inclusive learning process the suggestions/reviews by teachers were shared with students.

- Individual/group presentations and group discussions were encouraged as an interactive mode of teaching-learning to enable students to express their thoughts and ideas effectively.
- Students completed various projects on the basis of research questionnaires and analysed the findings in the Projects Reports.
- A continuous and comprehensive assessment process enabled teachers to assess the course outcomes and their suggestions helped students to improve their understanding and performance.

File Description	Documents
Any additional information	View File
Link for additional information	https://sites.google.com/dr.du.ac.in/ia2020-21/home

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Grievances of students if any related to Internal Assessment (IA) were resolved efficiently as transparency was ensured by discussing the evaluated assignments/answers with the students. T
- he suggestions/reviews by the teachers enabled students to improve their writing skills.
- Various departments offered the students an opportunity to improve their performance by rewriting/retest wherein they could improve the marks/grades.
- The moderation committee of various departments moderated the marks of internal assessment which was uploaded on the website of the college.
- The teachers as well as students were notified by the office of the college to cross check the marks of the IA uploaded on the website and report discrepancies if any to the concerned authorities within the specified time.
- The discrepancies reported were rectified immediately.
- The IA marks were sent to the University within the stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	None

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The outcomes of various undergraduate programmes offered by the institution was explicated in the department profile in Information Bulletin which was uploaded on the college website.
- Various departments organised online orientation programmes for students to provide an overview of the course curriculum and its outcomes.
- Career counselling across disciplines were organised to provide space for inclusive learning and interaction with peer groups to comprehend various career options. Students were educated regarding the multiple avenues for career in Research, Teaching, Civil Services, Journalism, Law, NGOs and other agencies.
- Students interned with various institutions while pursuing graduation as well as availed the merit based scholarships.
- Teachers organised as well as participated in the Faculty Development Programmes and Capacity Building Programmes.
- Students were trained to promote the subject skills, life skills, and learning abilities in the in-house Skill Development Programmes with an interdisciplinary approach through various methods including ICT tools.
- Part time Certificate/ Diploma/Advance Diploma Courses in Foreign Languages that were offered in the college such as French, German, Spanish, Italian, Chinese, Japanese and Korean through the Centre for Foreign Languages in collaboration with various departments/institutions facilitated a comprehensive growth of the students in various career options.
- The Placement Cell provided recruitment opportunities to the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sites.google.com/d/1WTK82V164WvWHbPuEjylDjpLNe930YMu/p/19ubHUUCYzknf0Dmxs8Ki9Fd6MCyY6sQL/edit
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- A rigorous process of continuous evaluation of the outcomes of various programmes and course curricula was implemented.
- Regular tutorial/revision classes were held to clarify doubts and guide/mentor students to achieve academic excellence and promote various career options.
- Group discussions, debates, presentations, project reports, written assignments, term papers and class tests were some of the evaluation strategies to assess the understanding and performance of the students.
- The suggestions/reviews on the assignments/class tests by the teachers enabled students to improve their performances in the University semester examinations.
- A comprehensive understanding by integrating theoretical knowledge with empirical experiences at the ground level as possible through organizing intra and inter-college workshops, in-house skill development programmes, seminars/webinars, online talks, discussions, conferences and symposiums across disciplines.
- Students availed the opportunity to learn outside the classroom by interacting with the resource persons/subject experts which strengthened multidimensional perspectives/holistic understanding of the course curriculum/discipline and career avenues.
- The Placement Cell of the college was active and worked with dedication and enthusiasm to provide top internship and recruitment opportunities to the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://docs.google.com/document/d/1MfgPMUiuJ8dZH1LqW1eVW8r0q_JA8pE2/edit?usp=sharing&oid=101448443969160499435&rtpof=true&sd=true

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1396

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sites.google.com/dr.du.ac.in/drc-annual-reports/home

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sites.google.com/dr.du.ac.in/studentsatisfactionsurveydrc/home>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

7

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	None

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

44

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

107

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

39

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities in the neighbourhood community sensitises students to social issues for holistic development were carried out.

- The NSS and NCC units of the college took up a number of activities , connecting with the neighbourhood community during the testing times of COVID-19. They took up various projects such as, a) food distribution, b) rashtriya swachhta programme, c) cleaning of the banks of Yamuna river, d) to preparing masks, e) having awareness programmes on the pandemic, f) self-care and mental-health related issues, g) fitness programmes, h) a webinar on organ donation to name a few.

- Other socially relevant programmes were tree plantation and a webinar on waste to wealth. Ways to cope with stress due to the pandemic which resulted in a lockdown & hence, 'work from home' and social isolation, on-line yoga classes were also held.
- Despite the lockdown, efforts were made to keep the students actively engaged and motivated through online celebration of important national and international days like independence day, republic day, national unity day, mental health day, kargil day.
- The students found these activities very useful in maintaining a healthy routine along with giving them a 'feel good factor' as they were contributing in making lives meaningful for others as well.

File Description	Documents
Paste link for additional information	https://sites.google.com/dr.du.ac.in/nccdr/c/home?authuser=1&pli=1
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

8

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1227

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching-learning eg

- **Classrooms: 52**
- **Laboratories: 26**
- **Computer Labs: 2**
- **Sports Complex Lab: 1**
- **Computers:140**
- **Smart Boards : 3**
- **Library with Total Books: 1,20,000**
- **Braille Equipment: 40**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sites.google.com/dr.du.ac.in/drc-infrastructure/home

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for

1. For Academic and Cultural Activities:

- Conference Hall, (capacity 100 persons)
- Nescafe Area: Where Street plays are enacted
- Rang Shala (amphitheatre), (capacity 100 persons)
- Sadbhavana Bhavan (capacity 2500 persons)
- Seminar Hall, (capacity 150 persons)

2 .For Sports Activities

- Indoor: Sadbhavana Bhavan with Basketball and Tennis Courts
- Ground Outdoor: Playground (10800 sq.mtr (2.66acres) where yoga and other sports activities can be performed.
- Sports Complex with gymnasium,
- Conference Room,
- Equipment to measure athletic performance
- Massage Centre for Athletes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sites.google.com/dr.du.ac.in/drc-infrastructure/home

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

52

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

30

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sites.google.com/dr.du.ac.in/drc-infrastructure/home?authuser=3
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

13196761

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Daulat Ram College Library is among the oldest among Delhi University college libraries. It came into existence along with the foundation of the college in 1960.

- The Library is fully air-conditioned, computerized, and automated using Troodon Library software.
- The library building is spacious, with large reading rooms for students and teachers separately.
- The Library provides various services such as a reference service, a circulation service, a question bank, a syllabus bank, an Audio service for visually challenged persons, a book bank service, and Open access to bookshelves.
- The Library is connected with the Delhi University-wide area campus networking system and provides access to electronic resources to its users from Delhi University Library System (DULS) and UGC-INFONET Consortium. The college library also subscribed NLIST (National Library and Information Services Infrastructure for Scholarly Content) which provides access to e-resources to its members.

OPAC Service

- The OPAC allows the users to search for an item of their choice in the Library, having various options to search by Author, Title, ISBN, ISSN, Publication Keyword, etc.

Internet Access

- Ten Computer Terminals have been placed for users to access the Internet over the Local Area Network. The Library offers a Wi-fi network to its users.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	None

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1048970

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

281

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution continues to upgrade its IT facilities by bringing in new desktops and laptops and maintaining the old ones.

- The antivirus programs were renewed and the microsoft facilities are also upgraded.
- It enabled the college faculty to hold classes and connect with students online using zoom and google platforms. The wifi facility of the college is maintained and used to connect with the examination branch and with the students giving their exams online.
- A smart interactive panel and audio video conferencing system is also maintained in the committee room for online and the offline meetings.
- The smart interactive panel helps in display of the data and the audio video conferencing system helps to connect with online participants as a team. Both of them have proved to be very useful during the pandemic period when principal and her team had to interact with faculty and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	None

4.3.2 - Number of Computers

185

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13196761

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college has established system and procedure for maintaining and utilising physical, academic and support facilities such as laboratory, library, sports complex, computers, classroom. The committees formed by the staff council look after these systems and procedures in a robust manner.
- The funds collected in the form of students' fees under

different heads facilitate in the procurement and maintenance of these facilities as do the funds received from UGC.

- The purchase committee ensures the efficient usage of funds within the rules decided by the committee. The Teacher-in-charge, the sports director, the librarian, the caretaker, the IT personnel, collectively work in implementing the rules in the right direction for getting the best outcome for the college. Gem-portal is used for most purchases.
- The maintenance requirements are given by various stake holders, i.e., the faculty members, the lab staff, students, and others in the register kept in Principal's Office. The maintenance is facilitated by the caretaker. AMC for different services is procured which is cost-effective and saves the time.
- For utilisation of these facilities for academic and co-curricular activities, the Principal's Office maintains the record.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	None

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

126

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

274

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.dr.du.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

99

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

864

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

942

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Daulat Ram College provides holistic development of its students through a plethora of opportunities, leading them to show explicit performances in all walks of life.

- Students are engaged in various administrative activities including overall management of college fests, Programmes, discipline maintenance and departmental society student councils etc.
- The College ensures equal participation of the students of being a part of either of the three committees namely NSS (National Service Scheme), NCC (National Cadet Corps) and NSO (National Sports Organization) which ensures disciplinary and social values in them.
- Co-Curricular Based Events form a major chunk of the activities maintained by various departmental societies and IQAC (Internal Quality Assurance Cell) which conduct regular Workshops, FDPs, Skill Development Programmes, Webinars, Conferences etc.
- Extracurricular Activities play a huge role in providing various opportunities to students in different societies such as Debsoc (Debating Society), Tajagna (Quiz Society), Pragati (Women Development Cell), Spectra (Fine Arts Society), Sepia (Film and Photography Society), Spic Macay, Music and Dance Societies, Gandhi Study Circle etc. Daulat Ram College students have shown active representation in all fields which ensures their bright future and all round personality development.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1elcIMyqNOJOpXE2BcAivKTBBuKjM45ks/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- The alumni association has over 30000 members.
- They have helped by providing financial assistance to some of the needy students by providing them tuition fee for the academic session.
- Some members of the alumni are invited to address the students in their fields of expertise. The students of the college benefit from it and find it motivating to meet such 'super seniors' who are in promising positions in the government or corporate world.
- Support in the form of internships and job offers goes a long way in the life of the students.
- Career guidance is also provided to the college students by the alumni.

- Our college boasts of alumni who are in illustrious positions including those in judiciary, administrative services, foreign services, police services, media, University teaching, mental health services, top executives in the corporate world, to name a few. It is very encouraging for the present batches to interact with people at that level, especially when they share the common platform of the college.

File Description	Documents
Paste link for additional information	https://drcaa.org/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision as well as the mission of the institution is to impart holistic education to women students. The governance of the institution is reflective of and in tune with the vision and mission of the institution. It is evident from the following points:

- **Regularity and Punctuality in Teaching-Learning:** The faculty is encouraged to take regular classes to complete the syllabus within the stipulated time.
- **Skill Development Courses:** The faculty undertakes to hold courses in skill development for the students during vacations to help in their holistic development. The faculty trains the students in various kinds of academic as well as life skills for healthy living, art, heritage and many more.
- Students are encouraged to hold elections to form the student union. This inculcates leadership qualities and

organisational skills. The Student Union is encouraged to organise events like Miss DRC and Manjari (Annual Students festival).

- The Divyangans are trained in various skills to bring them to par with other students.
- The institution ensures good governance to support such activities of holistic growth.

File Description	Documents
Paste link for additional information	https://sites.google.com/dr.du.ac.in/drc-annual-reports/home
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Any institution thrives if it has effective leadership that helps it in attaining difficult goals. The Principal of our college has always democratically dealt with various issues by initiating the following measures:

- Constant efforts are made to involve all the stakeholders.
- By keeping trust in her staff and the students, she has disbursed responsibilities and allowed all to work autonomously within the given framework.
- In challenging situations such as the pandemic and also lack of infrastructure that the college is facing, she has always resolved problems amicably.
- As a Statutory Body, the Staff Council encourages representation and decentralised decision-making.
- Under the Principal's able guidance and leadership, collaboration and cooperation is ensured in carrying out various functions through the Staff Council Committees.
- Various committees like Hostel Committee, Purchase Committee, Building and Maintenance, Discipline, Teaching Programme, Sports Board, ECA, Admission, etc. help in decentralising decision making.
- Internal Complaints Committee constitutes teaching, non-

teaching and student representatives for dealing with sexual harassment in the workplace.

- The Vice-Principal and the Bursar share administrative and financial responsibilities of the Institutional Head, thereby effectively bringing in decentralised and participative management.
- The college Governing Body has a junior and a senior teacher representative along with one non-teaching representative.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/159hue0Bi72bXYZ4r01CGS8K151E1AniS/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The core ethos of the college is to inculcate knowledge by virtue of creative thinking and democratic values that foster academic freedom in various ways:

- The IQAC, after rigorous deliberation, coordinates the 'academic calendar' of various events such as International and national Conferences alongside curricular development programmes.
- The library boasts of a rich collection of one lakh volumes alongside a digital database and a Braille Section.
- The college has laboratories such as Zebrafish Lab Facility, Drosophila Resource Centre, and Psychology Resource Centre facilitating major research projects sponsored by ICSSR, ICPR, UGC, CSIR, DRDO.
- Star Innovation Project and other cross-cultural projects in collaboration with Canada, America, France, Finland and Poland have contributed significantly to our academic capital.
- For enriching the spirit of achievement, various prizes are awarded to students.
- The college envisages ICT facilities and Computer Labs. During the pandemic, several plans were strategized for online platforms and G-Suite institutional IDs for the faculty and the students, channelising seamless correspondance and smooth conduct of classes in virtual mode.

- One of the strategic plans was the formation of the disaster management committee.
- A commendable initiative was to create a repository of contact details of doctors and mental health services for telephonic consultation to pandemic affected students and teachers.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sites.google.com/dr.du.ac.in/drc-infrastructure/home?authuser=3
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college provides an inspiring environment of inclusive teaching, learning and research.
- The IQAC sustains and enhances the quality of academic pursuits.
- The college has been widely acclaimed for its academic achievements and co-curricular initiatives.
- It has received accreditation with a CGPA score of 3.36 by the NAAC and has been awarded an A Grade.
- It has been ranked 26th in the NIRF for the past two years. As per India Today's ranking, our college ranks 7th in Sciences, 13th in Commerce and 15th in Humanities.
- Periodic assessment and reviews of the performance of staff are ensured by the IQAC through APAR and PBAS.
- Appointments and promotions of the teaching, as well as non-teaching staff, are made on a regular basis to ensure efficiency in achieving the mission and vision of the college.
- The hard work and sincere efforts are acknowledged through various awards, which inspire the staff to contribute immensely towards the development of the college.
- Implementation of service rules encourages the staff to perform their responsibilities with utmost sincerity.
- Students are encouraged to give their feedback through the Feedback Forms, which are analysed by the IQAC.
- The grievances of students are also addressed and redressed through the College Complaint Committee.

File Description	Documents
Paste link for additional information	https://sites.google.com/dr.du.ac.in/studentsatisfactionsurveydrc/home?authuser=3
Link to Organogram of the Institution webpage	http://dr.du.ac.in/administration.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

- Various welfare measures for teaching and non-teaching staff include residential facilities, adequate infrastructure facilities for the specially abled staff and medical facilities.
- Career advancement and promotions are regular practices to motivate the staff in performing their responsibilities efficiently.
- Various programmes such as Faculty Development, Skill Development, Value Engagement, Capability Building and Personality Development are organised for the teaching and non-teaching staff. Counselling services are also made available by the Mental Health Center of the college for its teaching and non-teaching staff.
- The Governing Body plays a decisive role, so do the Staff Associations.

- The dependents of the deceased teaching and non-teaching staff are recruited in the college.
- The medical expenses of the permanent staff are reimbursed. The college volunteers to contribute financially towards the medical expenditures of the staff whose bills are not reimbursable.
- A Welfare Fund was created to contribute to the families of our loved ones whom we lost during the second wave of Covid-19.
- The dependents of such staff have also been recruited in the college.
- As per the norms of the ward quota in the admission process of the University, the wards of staff avail the facilities in the college.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1_cnnSiA_XkKTseZqaAAUv8NAaRTbgUYJ/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

46

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

127

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **The Institution Performance Appraisal System for teaching and non-teaching staff is done on a regular basis.**
- **The teaching staff has to update their curriculum vitae every year. This is then uploaded on the collegewebsite and**

is published in the annual report.

- Their achievements are also compiled at the end of each academic year.
- In case of complaints against any teacher, suggestions and guidance are provided by the principal on a one-to-one basis.
- The non-teaching staff fill in their performance reports in APAR. These reports are authenticated by their senior colleagues. Thereafter, the Teacher-in-Charge gives her report, which is then submitted to the office for further appraisal at the time of their promotions.
- Due recognition is given to the commendable work of the non-teaching staff through felicitation by the Principal as the 'Principal's Award' in the annual day function.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/15Nz4gtb824ofNaPDXEfE-vRJmfn45pgN/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits regularly. The college follows all the financial rules, regulations and guidelines under the GFR rules of the Govt. of India under the supervision of the bursar, SO accounts and Principal. For the functioning of the college, annual accounts and budget estimates are prepared for every financial year according to the university's guidelines of Delhi. All payments are made through the Public Finance Management System (PFMS). All purchases are made through Government e-marketing (GeM) and all quotations are opened in the presence of the purchase committee of the college. The funds expended are authorized through certificates attested and audited by the institutional Chartered Accountant. The auditors, chosen from the University Panel, conduct mandatory external audits of the financial statement and accounts. The bills, vouchers and revenue expenditure are examined and bookkeeping including stock and purchase register is checked. Utilisation certificates of grants received from various sources are also audited. Audit objections, if any, are responded to, with

appropriate explanations and reports. Procedural improvements suggested are diligently followed after getting them approved by the governing b Properiate replies including Action Taken Report (ATR) are furnished to the respective auditors.

File Description	Documents
Paste link for additional information	None
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The Institution had planned its programs and budget required in the ensuing year to earmark programs for development in the different arenas of corporate life of the college.
- It sent its proposals to UGC for allotment. After receiving the funds, the proposals were invited by the faculty and distribution of the funds were made according to the merits of the proposals.
- The faculty were also encouraged to apply for funds from the external funding agencies like ICSSR, DBT, DST etc.
- These funds were utilised for research projects and organising conferences. Some funds were collected as part of the fee from the students.
- These funds were used by the individual departments for organising practicals, conducting research and buying equipments.

- The association funds, collected along with the fees, were used by each department to hold the student programs.
- The canteen infrastructure was maintained by sponsorship given by companies like Coca Cola and Pepsi.
- Our alumnus and faculty provided tuition fees for the needy students from time to time.

File Description	Documents
Paste link for additional information	None
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC contributed significantly for institutionalising the quality assurance strategies and processes in the following manner:

- It promoted online teaching during the pandemic period by organising FDP on digital classroom tools for the entire faculty
- It promoted online learning during the pandemic period by organising SDP on digital classroom learning and presentation for all the enrolled students
- It supported 52 webinars held online on various topics to enhancing holistic learning amongst students
- It encouraged teachers to fill their Annual Performance Assessment Report and submit it to IQAC coordinator
- Members screened 20 forms for faculty to be promoted from Level 10 (Grade Pay 6000) to Level 11 (Grade pay 7000)
- Members screened 27 forms for faculty to be promoted from Level 11 (GP 7000) to Level 12 (GP 8000)
- Members screened 19 forms for faculty to be promoted from Level 12 (GP 8000) to Level 13 (GP 9000)
- Members planned, organised and conducted "Skill Enhancement Workshop" for the Non Teaching Staff which was attended by 33 Non Teaching Staff members.
- Members helped to conduct competitive exams for Non Teaching staff promotions during the year

File Description	Documents
Paste link for additional information	https://sites.google.com/dr.du.ac.in/igacdr/home
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The institution reviewed its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.
- Principal alongwith the IQAC members held meeting with each department to assess the performance of their students in the internal assessment and external assessment.
- In case of problems, discussions were held to find out ways to resolve them.
- In the online teaching period of pandemic, the teachers took their classes through the google classroom which was linked to their official ID. Thus IQAC could monitor the regularity of the classes and the student teacher interaction during the class.
- As the IQAC felt that it was important to provide the hands on experience for science, psychology, music, commerce and sports teaching learning process, the offline classes were organised by the teacher in charges for third year students both in the fifth and the sixth semester.
- The IQAC also collected the feedback of the students on the online teaching satisfaction at the end of academic session 2019-2020 and student satisfaction survey in 2020-21 to assess the grey areas which needed improvement.

File Description	Documents
Paste link for additional information	https://docs.google.com/forms/d/e/1FAIpQLSeQyYAT76-7kOsWYSCinLOcyPvZ-X2J4xhPwawX_lKr-AR5xQ/viewform
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	https://sites.google.com/dr.du.ac.in/drc-annual-reports/home
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Champion Cell Report 2020-21	S.No	Title	Date of Event	Total No of Participants	Female	Male
1	Misinformation and learn how to identify fake news and verify photos and videos	3rd Jun 2020	492	300	192	2
2	Challenges faced by women during lockdown period in Lockdown	19th Jun 2020	90	70	20	3
3	Career Challenges in Covid 19 crisis and what can you do	20th Jun 2020	80	60	20	4
4	Enhancing Learning through ICT Tools II	6th Jan 2021	94	94	0	5
5	Enhancing Learning through ICT Tools II	9th Jan 2021	94	94	0	6
6	How to read scientific literature	17th Jan 2021	97	97	0	7
7	Psychology of Gender and its impact on Men and Women	8th March 2021	115	115	0	
Total				1062	830	242

Summary:

- The Gender Champion Cell of DRC organised several programs to empower women and increase awareness amongst the youth on gender sensitivity.

- The programs had to be conducted online due to the lockdown.

File Description	Documents
Annual gender sensitization action plan	None
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sites.google.com/dr.du.ac.in/facilitiesforwomen/home?authuser=3

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Daulat Ram College has kept several garbage bins, with separate sections for dry and wet waste to ensure segregation of waste all over the campus.
- The garbage collection personnel are trained to segregate dry fallen leaves from the other waste on the campus.
- Only 5-10% of solid waste is sent out of the campus into the dhelo and fallen leaves are collected in the recycling unit.
- The college has a well-equipped Recycling Unit that has two units 1) for recycling leaf waste of the campus 2) Waste paper recycling.
- In the academic year 2020-21, the recycling unit processed around 9075 kgs of leaf waste and made manure of 3025kg. This manure is useful as a biofertiliser. The manure was

utilised within the campus and the rest was sold out.

- The paper recycling unit processed around 30kg of waste paper and cardboard cartons.. The recycled paper sheets were used to make products like carrying bags and paintings.
- During this pandemic period, the college has taken account of all the E-waste collected on the campus. These e wastes will be sent to e-waste recyclers in NCR.
- The college has sanitary napkin incinerators installed in the toilets. These can incinerate the used soiled napkins.
- The rain water harvesting unit and the sewer water recycling unit are also in place.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://sites.google.com/dr.du.ac.in/recyclingunitdrc/home
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

B. Any 3 of the above

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is quite sensitive to various diversities in society and therefore provides an inclusive environment to various groups in the following ways:

- The northeast cell provides an opportunity to showcase their culture. The conferences are organised to bring forth their specialities in areas like tourism, environment etc. Festivals are organised to showcase their art and culture.
- The enabling unit empowers the divyangana to learn and progress as the other community members. Conferences and festivals are organised to give them the opportunity to showcase. Workshops are organised to give them special skills. Equipment and Software are provided in the library and assistance is provided as scribe writers. The institution provides them special signage in Braille, ramps, lifts, washrooms and hostel facility to facilitate their academic
- The institution helps the economically weaker section with financial assistance by providing fee concession which helps them to meet the financial burden of education. We also provide books under the book bank scheme in the library.
- The women development cell and gender champion cell of the institution organises conferences, workshops, article writing, and festivals to bring positive thoughts in mind which empowers them to become progressive women and uplift them to greater heights.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organises several programs to make the students aware of the constitutional obligations: values, rights, duties and responsibilities of citizens.

- To meet these objectives the NSS organised a webinar on the preamble reading session wherein 82 students participated.
- Department of history and Department of Political Science organised a constitution day on 26th Nov 2021. In this activity there was a talk on " Relevance of Constitution in the contemporary times" by Professor Vichitra. There was also a presentation by students on the journey of Constitution, screening of Documentary of Pandit Nehru's speech " Trust with Destiny". A Debate on the Federal Character of the constitution was also organized. A poster making and slogan writing session on the following topics took place:
 1. To commemorate the adoption of the Constitution of India.
 2. To inculcate constitutional values among the students.
 3. To make students understand the importance of the constitution in the nation's governing.
 4. To acknowledge and respect the contributions of the framers of the Constitution.
- The students found the above event very informative, and it broadened their understanding of the significance of the constitution in the present times, the visions of our constitution-makers, and that the Indian constitution is a 'living document.'

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The institution makes an Extracurricular Events Calendar every year which includes a schedule of celebrations of National and International commemorative days like Independence Day and Republic Day.
- We celebrated World Environment Day on 4th Jun 2020 in the online mode. The theme of this day was "Biodiversity". Mr Ishitiyak Ahmad, Education officer from Conservation Education Center and Bombay Natural History Society showed the presentation on Biodiversity Conservation in Asola Bhatti Mines. A movie on Biodiversity Conservation was also

shown. Mr Pravin Misra, CEO of Harit Agro spoke on Biodiversity and Urban Farming. Small games were organised for students on Biodiversity.

- Teachers Day is celebrated every year on 5th Sept 2020 to commemorate the birthday of Dr Radhakrishnan. In our institution, the students of each department celebrate the event to pay their respects to their teachers. This increases their informal interaction with the teachers.
- One-Day International Webinar on "Constructive Programs on Gandhian Perspective: A way forward amid the Present Challenges." on 2nd October 2020. Many global eminent speakers/ Gandhians deliberated on the Gandhian pathways and their imperatives in policy formulations to meet the present global challenges.
- In January 2021 GSC organised an inter-college competition for freshers on the theme: "Gandhi" As I Visualise.
- World Mental Health Day was celebrated on 14th Oct., 2020 by having a talk on 'Resilience' by a well know Clinical Psychologist.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- The two best practices of the DRC college are as follows:
- 1. Sustaining and Maintaining the solid waste management system(SWM) on campus.
- 2. Sustaining and maintaining the green campus (GC). Both the best practices are in line with working towards sustainable goal no 11-sustainable cities and communities and sustainable goal no 13-Climate Action. Both the practices are helping to reduce the carbon footprint and increase the handprint on the campus.

- The sustaining and maintaining the SWM on campus is practiced by sustaining and maintaining the recycling unit on the campus which helps to recycle the fallen leaves and used assignment papers. The manure made by recycling unit are invaluable for organic farming and the recycled paper made here gives us resource material for carry bags and paintings.
- The second practice of sustaining and maintaining the green campus helps to bring down the green house gases, beautify the campus with plants and trees, provides sitting shelters for students, provide home to butterflies, dragonflies, peacocks and several other birds.
- The restriction of vehicle entry on campus helps to maintain a clean campus.
- College has won several awards for best plant entries in the flower shows organised by the University.
- The students are in turn getting values to recycle waste product and understand the significance of plants and nature in their lives.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- This year the classes were online so the Commerce department under the aegis of IQAC organised a Faculty Development Program (FDP) to empower the faculty members to undertake effective online teaching. It was 3 Days FDP entitled Empowering Teaching-Learning Process using Google Classroom and other ICT Tools: A Comprehensive Practical Approach which was attended by 130 Faculty members which included awareness of teaching platforms, E-resources, Microsoft tools, Research tools. This was well appreciated by the members.
- The students were also trained through SDP for better learning scenarios. Thus in August (17-19th August 2020) SDPs were organised with the theme "Enhancing Learning through ICT tools" which included teaching them tools like

Microsoft word, excel, PowerPoint, google forms, how to enter the google classroom at the scheduled time, attend their classes, interact with teachers, do their assignments and submit them on time. It was attended by 2365 undergraduate students of II and III year.

- A similar exercise was repeated with fresh admission students of I year in December (17-19th Dec 2020) wherein 1458 students participated. But as some students had late admission entry, this SDP was conducted again in January (6-9th Jan 2021) wherein 94 students were trained. This program was well appreciated by the students

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The plan of action for the next academic year are as follows:

- To complete the Infrastructural addition of classrooms in the western, eastern wing and hostel of the college.
- To develop a content recording room in the college
- To weed out old and worn out books from the library
- To increase the manure making capacity of the recycling unit in the college
- To initiate selection process to promote readers to associate professors and also associate professors to professor level.
- To fill up administrative posts like Administrative Officer in the college
- To recruit teaching faculty on the permanent basis
- To prepare for 4-year undergraduate program
- To set up systems of water recycling, energy conservation through solar panning, water harvesting