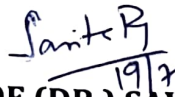


## MINUTES OF STAFF COUNCIL MEETING

The staff council meeting was held on 8<sup>th</sup> April, 2022, at 12 noon in the offline mode. The said meeting was chaired by the Vice-Principal, Prof. Sarita Nanda. However, since the discussion on the agenda that were very pressing & urgent, could not be completed, the next offline meeting was held after a short gap, on the 12<sup>th</sup> April, 2022 at 10.30 am, duly chaired by the Principal, Prof. Savita Roy. The following decisions were made as per the suggested agenda:

1. A discussion of having Teacher-In-Charge-ship for two years took place. Most faculty members were in disagreement with the suggested move. It was hence decided to continue with the one-year practice of the same.
2. Announcement regarding a register kept with the SPA, Ms. Vijayta Rana, as regards requesting the faculty to put their names in a minimum of two committees was made. Names of a few conveners appointed in the emergent meeting dated 7<sup>th</sup> March, 2022, were also announced (available in the attachment below along with the names of the members).
3. Any Other Matter:
  - (i) Dr. Mudgal (Convener, TT) announced that the I year classes will be held in the offline mode from 28<sup>th</sup> April, 2022. Also, that the arrangements were being made regarding the availability of rooms for the upcoming theory exams for SEM VI & IV (HONS.&PROG.). It was also suggested that the GE, AECC & EVS classes be held in the offline mode.
  - (ii) The principal apprised the house that keeping in mind the infrastructural issues (construction) in the college, arrangements to have a few rooms in the Arts or Science faculties or any other building in the North Campus, were being discussed at University level.
  - (iii) Various suggestions as regards collecting information and registration of the Alumni of the college were also made. It was reiterated that efforts should be made to have a larger data base on this aspect with continued updation of progression of students for each department.
  - (iv) The nine faculty members who have been elevated as professors were also given responsibilities (Please refer to the List of Committees).
  - (v) The principal apprised the members about the 'research projects' that can be taken up by the faculty as 'Principal Investigators' (can involve 5 students/ project). It was announced that research proposals will be taken from the faculty and funds will be allocated to the 'accepted' proposals.
  - (vi) A decision regarding the date of the College founder's day and Annual day was made as **3<sup>rd</sup> March every year**.
  - (vii) It was also decided that the College Magazine be published between **20<sup>th</sup> to 25<sup>th</sup> Feb. every year**.

With this the meeting ended after a note of thanks to the chair.

  
PROF. (DR.) SAVITA ROY  
PRINCIPAL

  
RAJNI SAHNI  
STAFF COUNCIL SECRETARY

**STAFF COUNCIL COMMITTEES (2022-23)**

**TEACHER-IN-CHARGE**

1. BIOCHEMISTRY: DR. PADASHREE MUDGAL
2. BOTANY: DR. RAMA PASRICHA
3. CHEMISTRY: DR. ARCHANA GUPTA
4. COMMERCE: DR. SUNITA
5. ECONOMICS: MS. POOJA KHANNA
6. ENGLISH: MS. SANGEETA GUPTA
7. HINDI: DR. SUNITA DURANGAL
8. HISTORY: MS. SNEH LATA
9. MATHEMATICS: DR. SEEMA KHURANA
10. MUSIC: DR. DEEPTI BANSAL
11. NHE: DR. POOJA JAIN
12. PHILOSOPHY: DR. MONICA PRABHAKAR
13. PHYSICS: DR. SHEFALI
14. PHYSICAL EDUCATION: DR. KAVITA SHARMA
15. POLITICAL SCIENCE: MS. GEETANJALI
16. PSYCHOLOGY: DR. MEETU KHOSLA
17. SANSKRIT: DR. SUSHMA DEVI
18. ZOOLOGY: DR. MADHU

**ADMISSION COMMITTEE**

1. CONVENOR: DR. ARCHANA GUPTA (CHEMISTRY)
2. CO-CONVENOR: DR. SUNITA (COMMERCE)
3. B.A. PROG.: DR. VANDANA TRIPATHI (POLITICAL SCIENCE)
4. B.COM. PROG.: DR. MANISHA JAISWAL
5. B.SC. LIFE SCIENCE: DR. MEENAM BHATIA (BOTANY)

OTHER MEMBERS: ALL TEACHER-IN-CHARGE

## DEPUTY SUPERINTENDENT

1. DR. PREETI MALHOTRA(CHEMISTRY)
2. DR. RITU GUPTA(CHEMISTRY)

## EVS/AECC/SEC EXAMS

1. DR. SHARDA GAUTAM(SANSKRIT)

## TIME TABLE COMMITTEE

**CONVENOR:** DR. PADASHREE MUDGAL  
**CO-CONVENOR:** DR. MONICA PRABHAKAR  
**MEMBERS:** ALL THE T.I.CS

## TEACHING PROGRAMME COMMITTEE

1. BIOCHEMISTRY: DR. SARITA NANDA
2. BOTANY: DR. MEENAM BHATIA
3. CHEMISTRY: DR. ARCHANA GUPTA
4. COMMERCE: DR. GURMEET KAUR (**CONVENOR**)
5. ECONOMICS: DR. POOJA SHARMA
6. ENGLISH: MS. SAKSHI WASAN
7. HINDI: DR. SEEMA RANI
8. HISTORY: DR. NIKHIL GANGWAR
9. MATHEMATICS: MR. NARESH KODAM
10. MUSIC: DR. DEEPTI BANSAL
11. NHE: DR. POOJA JAIN
12. PHILOSOPHY: DR. VIDHU JAIN
13. PHYSICS: DR. NEERU
14. PHYSICAL EDUCATION: DR. KAVITA SHARMA
15. POLITICAL SCIENCE: DR. SURANJITA RAY
16. PSYCHOLOGY: DR. RAJNI SAHNI
17. SANSKRIT: DR. RAVI KUMAR MEENA
18. ZOOLOGY: DR. JYOTI TANEJA (**CO-CONVENOR**)

## B.A. PROGRAMME COMMITTEE

1. ECONOMICS: DR. RITU KHANNA
2. ENGLISH: DR. PRASTAVANA MOHAN
3. HINDI: DR. SANTOSH SAIN
4. HISTORY: MS. MENKA SINGH
5. MATHEMATICS: DR. VIKAS DHAKA (**CO-CONVENOR**)
6. MUSIC: DR. SAPNA KACHROO
7. NHE: MS. PRIYANKA VERMA
- ✓ 8. PHILOSOPHY: DR. SUJATHA V. RAJU
9. PHYSICAL EDUCATION: DR. AZAD SINGH

10. POLITICAL SCIENCE: DR. VANDANA TRIPATHI(**CONVENOR**)
11. PSYCHOLOGY: DR. DEEPESH RATHORE
12. SANSKRIT: DR. RAVI KUMAR MEENA

### **DISCIPLINE COMMITTEE**

1. BIOCHEMISTRY: DR. SARITA NANDA (**CONVENOR**)& DR. NEERAJ DOHARE
2. BOTANY: DR. REKHA KATHAL
3. CHEMISTRY: DR. Darshan
4. COMMERCE: DR. MANISHA JAISWAL
5. ECONOMICS: DR. RITU KHANNA
6. ENGLISH: DR. DEEPSHIKHA MAHANTA
7. HINDI: DR. Sunita Durangal
8. HISTORY: MR. PRAVASH K. CHOUDHURY
9. MATHEMATICS: DR. POONAM LAKKHOTIA
10. MUSIC: DR. SAPNA KACHROO
11. NHE: MS. PRIYANKA VERMA
- ✓ 12. PHILOSOPHY: DR. SUJATHA V. RAJU(**CO-CONVENOR**)
13. PHYSICS: MS. JYOTI CHAUHAN
14. PHYSICAL EDUCATION: DR. KAUSHAMBI TYAGI
15. POLITICAL SCIENCE: DR. MANJULA RATH
16. PSYCHOLOGY: DR. DEEPESH RATHORE
17. SANSKRIT: DR. RAVI KUMAR MEENA
18. ZOOLOGY: Ms. Rohini Arya

### **EXTRA-CURRICULAR ACTIVITIES COMMITTEE**

1. DR. DARSHAN SINGH (CHEMISTRY): **CONVENOR**
2. DR. RENU YADAV (COMMERCE)
3. DR. DIVYA (CHEMISTRY)
4. DR. ANURADHA(CHEMISTRY)
5. MS. HRITANSHU JEPH (COMMERCE)
6. DR. SMARIKA NAWANI(HISTORY)
7. DR. VIOLINA BORAH(ENGLISH)

### **STAFF AMENITIES COMMITTEE**

- ✓ 1. DR. SUJATHA V. RAJU (PHILOSOPHY) (**CONVENOR**)
2. DR. AARTI (POLITICAL SCIENCE)
3. DR. MEENAM BHATIA (BOTANY)
4. DR. NEETU GUPTA (HINDI)
5. DR. SMARIKA NAWANI(HINDI)
6. DR. SHUCHI SHARMA(CHEMISTRY)

## **FINE ARTS SOCIETY**

1. DR. DEEPESH RATHORE (PSYCHOLOGY) **(CONVENOR)**
2. DR. NEERA JALCHATRI (HINDI)
3. DR. PRIYANKA SINGH (HINDI)
4. MS. SOMYA (ENGLISH)
5. MS. RASHMI YADAV (ENGLISH)

## **COLLEGE MAGAZINE COMMITTEE**

1. DR. SURANJITA RAY **(CONVENOR)**
2. DR. SANGYA UPADHYAYA (HINDI)
3. MS. SITAKSHI GUPTA (PHYSICS)
4. DR. TRISHA (ENGLISH)
5. DR. SHASHI SHARMA (SANSKRIT)

## **N.S.S.**

1. DR. REETA RANI (ECONOMICS) **(CONVENOR)**
2. DR. MANISH KUMAR CHOUDHARY (HINDI)
3. DR. GUNJAN GUPTA (COMMERCE)
4. DR. REKHA RANI (POL.SC.)
5. MS. SUSHMA DEVI (SANSKRIT)
6. MR. PRAVASH K. CHOUDHURY (HISTORY)

## **CANTEEN COMMITTEE**

1. DR. PREETI MALHOTRA (CHEMISTRY) **(CONVENOR)**
2. DR. ANITA GOEL (BIOCHEMISTRY)
3. DR. MADHU DAMANI (POL.SC.)
4. DR. SHIVALI AGGARWAL (POL.SC.)
5. MR. PRAVASH K. CHOUDHURY (HISTORY)
6. DR. SANTOSH (HINDI)
7. DR. SHWETA SATYAM (PHILOSOPHY)
8. DR. SAMLA DEVI (HINDI)
9. MS. RUBY SINGH(HISTORY)

## **STUDENT ADVISORY BOARD ( HINDI DEPARTMENT)**

1. DR. SUNITA DURANGAL **(CONVENOR)**
2. DR. ANITA MINZ
3. DR. JYOTI SHARMA **(CO-CONVENOR)**
4. DR. SEEMA RANI

## **SOCIAL MEDIA COMMITTEE**

1. DR. HARITHA THAZHAKKAL **(CONVENOR)**

## **LIBRARY COMMITTEE**

1. BIOCHEMISTRY: DR. NEERU DHAMIJA
2. BOTANY: DR. MEENAKSHI SHARMA
3. CHEMISTRY: DR. PREETI MALHOTRA
4. COMMERCE: DR. REEMA DEHAL
5. ECONOMICS: MR. AISHA AHMED
6. ENGLISH:
7. HINDI: DR. NEERA JALCHATRI
8. HISTORY: DR. DEEPAK NAOREM
9. MATHEMATICS: DR. NEHA BHATIA
10. MUSIC: DR. SUMITA CHAKRAVORTY
11. NHE: MS. PRIYANKA VERMA
12. PHILOSOPHY: DR. SONIA MEHTA
13. PHYSICS: DR. OMWATI RANA
14. PHYSICAL EDUCATION: DR. KAVITA SHARMA (**CONVENOR**)
15. POLITICAL SCIENCE: DR. SHACHI CHAWLA
16. PSYCHOLOGY: DR. POOJA V. ANAND
17. SANSKRIT: DR. KAMNA VIMAL
18. ZOOLOGY: DR. JYOTI SINGH

## **INTERNAL COMPLAINTS COMMITTEE (FOR THREE YEARS; SINCE 2021)**

1. DR. RAJNI SAHNI (PSYCHOLOGY)(**CONVENOR**)
2. DR. MALINI SHARMA (ECONOMICS)
3. DR. SHACHI CHAWLA (POL.SC.)
4. MR. RAJBIR GIRI (NON-TEACHING & MALE MEMBER)
5. MS. BABITA (NON-TEACHING)
6. MS. VEENA RALLI (NGO;ADVOCATE)

## **WOMEN'S DEVELOPMENT CELL**

1. DR. POOJA V. ANAND (PSYCHOLOGY) (**CONVENOR**)
2. DR. PRATIBHA KUMARI (BOTANY)
3. DR. MEGHA JAIN (COMMERCE)
4. MS. SITAKSHI GUPTA (PHYSICS)
5. DR. SMITA YADAV (POL.SC.)
6. DR. NEETU GUPTA (HINDI)
7. DR. GURMEET KAUR (COMMERCE)
8. DR. KAMNA VIMAL (SANSKRIT)
9. DR. KSHITIJA WASAN (PSYCHOLOGY)
10. DR. KIRAN YADAV (ENGLISH)

## **PURCHASE COMMITTEE**

1. MATHEMATICS: DR. SEEMA KHURANA (**CONVENOR**)
2. NHE: DR. POOJA JAIN
3. BIOCHEMISTRY: DR. PADAMSHREE MUDGAL
4. BOTANY: DR. RAMA PASRICHA
5. CHEMISTRY: DR. ARCHANA GUPTA
6. COMMERCE: DR. SUNITA
7. PHYSICAL EDUCATION: DR. KAVITA SHARMA
8. PHYSICS: DR. SHEFALI JAIN
9. PSYCHOLOGY: DR. MEETU KHOSLA
10. ZOOLOGY: DR. MADHU

## **GANDHI STUDY CIRCLE**

1. DR. SHACHI CHAWLA (POL.SC.) (**CONVENOR**)
2. DR. AARTI (POL.SC.)
3. DR. NIKHIL GANGWAR (HISTORY)
4. MS. SANA BANO (HISTORY)
5. DR. SHIVALI AGGARWAL (POL.SC.)
6. DR. MADHU DAMANI (POL.SC.)
7. DR. TARANG KAPOOR (PHILOSOPHY)

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

1. DR. RAJNI SAHNI (PSYCHOLOGY)(**CONVENOR**)
2. DR. MEETU KHOSLA (PSYCHOLOGY)
3. DR. SURANJITA RAY (POL.SC.)
4. DR. MALINI SHARMA (ECONOMICS)
5. ✓ DR. SUJATHA V. RAJU (PHILOSOPHY)
6. DR. PADAMSHREE MUDGAL (BIOCHEM.)
7. DR. SHUCHI SHARMA (CHEMISTRY)
8. DR. REKHA KATHAL (BOTANY)
9. DR. DEEPSHIKHA MAHANTA (ENGLISH)
10. DR. MANISHA JAISWAL (COMMERCE)
11. DR. KAVITA SHARMA (PHYSICAL EDUCATION)

## **AUDITORIUM & CONFERENCE HALL COMMITTEE**

1. DR. RAMA PASRICHA (BOTANY)
2. DR. POOJA JAIN (NHE)
3. DR. PADAMSHREE MUDGAL (BIOCHEM.)
4. MS. GEETANJALI KUMAR (POL.SC.)
5. MS. SNEH LATA (HISTORY)
6. DR. SHOBIT SACHAN (PHYSICS)

## **STUDENTS' AMENITIES COMMITTEE**

1. DR. ROHINI ARYA (ZOOLOGY) **(CONVENOR)**
2. DR. RADHIKA GUPTA (BIOCHEM.)
3. DR. MEENAKSHI (HINDI)
4. DR. VIDHU JAIN (PHILOSOPHY)
5. MS. SANA BANO (HISTORY)
6. MS. HRITANSHU JEPH (COMMERCE)
7. DR. OMWATI RANA (PHYSICS)
8. DR. MADHU DAMANI (POL.SC.)
9. DR. KAMLESH KUMARI (BOTANY)
10. KAIHRU L. (ENGLISH)
11. DR. JYOTI SHARMA (MATHEMATICS)
12. MS. SHIKHA SINGH (ECONOMICS)
13. DR. SHASHI SHARMA (SANSKRIT)
14. LT. DR, SUPARNA J. THAKUR (PSYCHOLOGY)
15. DR. REEMA DEHAL (COMMERCE) **(NODAL OFFICER, SCHOLARSHIPS)**
16. DR. POOJA JAIN (NHE)
17. **(CHEMISTRY)**
18. Dr. K. Tyagi (PHYSICAL EDUCATION)

## **ENABLING UNIT & EQUAL OPPORTUNITY CELL**

1. DR. MANJULA (POL.SC.) **(CONVENOR)**
2. DR. JYOTI SHARMA (HINDI) **(CO-CONVENOR)**
3. MS. RASHMI YADAV (ENGLISH)
4. DR. PRASTAVANA MOHAN (ENGLISH)
5. DR. MEGHA JAIN (COMMERCE)
6. MS. RUBY SINGH (HISTORY)
7. MS. SITAKSHI GUPTA (PHYSICS)
8. MS. SHUCHITA VERMA (COMMERCE)

## **DISASTER MANAGEMENT**

1. MS. GEETANJALI KUMAR **(CONVENOR)**
2. DR. NEERAJ DOHARI (BIOCHEM.)
3. MS. RAMAN ARORA (COMMERCE)
4. MS. RICHA KAUR (COMMERCE)
5. MS. AISHA AHMED (ECONOMICS)
6. MS. MANSI KANOJIA (COMMERCE)
7. DR. SANTOSH (HINDI)
8. MS. TRIPTI GOEL (COMMERCE)
9. MS. ANUBHA GODARA (COMMERCE)
10. DR. ANURADHA (CHEMISTRY)

## **COLLEGE GRIEVANCE COMMITTEE**

1. DR. REKHA KATHAL (BOTANY)(CONVENOR)
2. MR. ASHOK KUMAR (ECONOMICS)

## **GARDEN COMMITTEE**

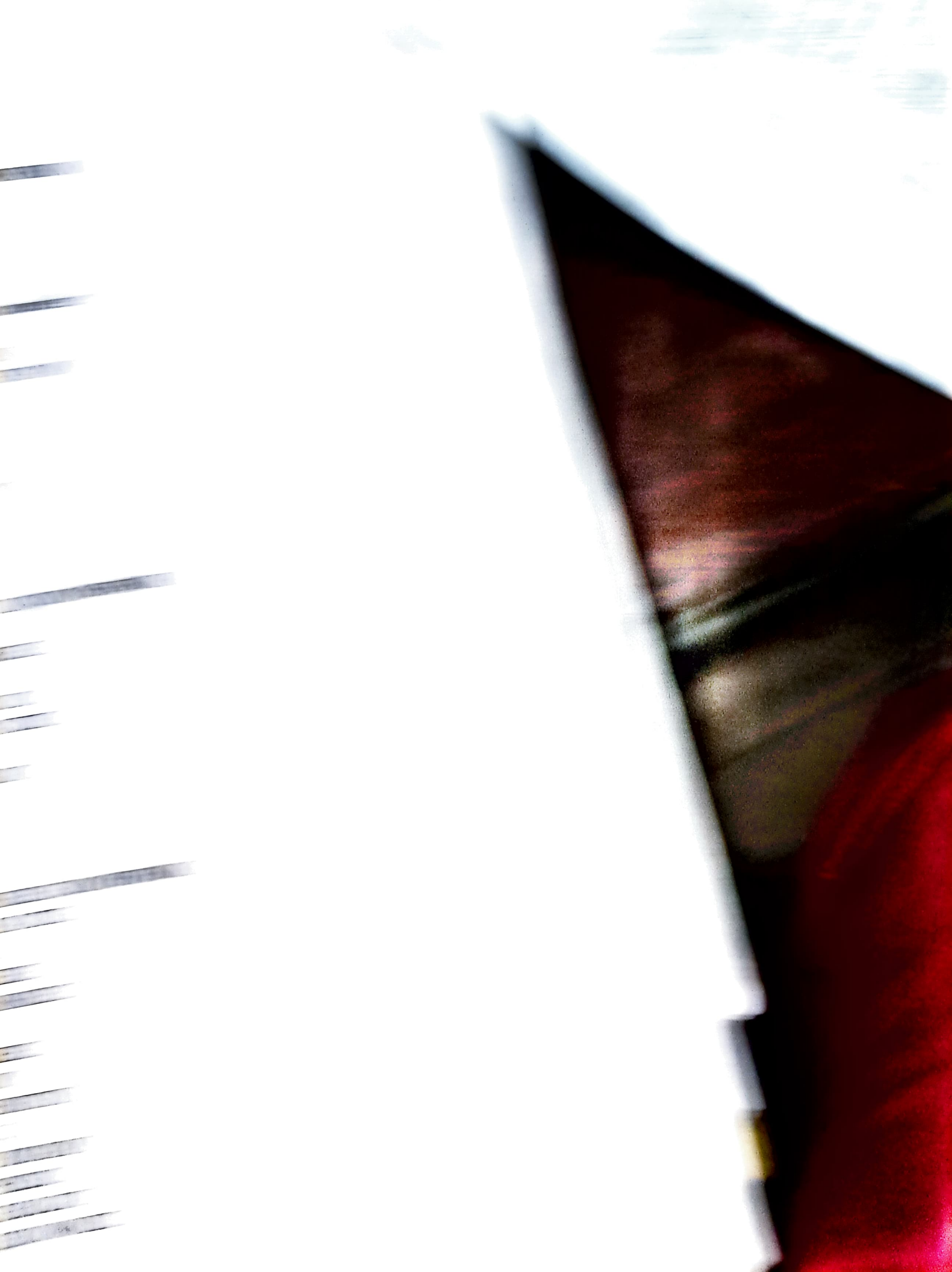
1. DR. MEENAM BHATIA (BOTANY)(Convener)
2. DR. NEERU DHAMIJA (BIOCHEM.)
3. DR. MEENAKSHI SHARMA (BOTANY)
4. DR. MAYANGLAMBAM LELEEKA (BOTANY)
5. DR. ARADHANA YADAV (BOTANY)
6. DR. PRATIBHA KUMARI (BOTANY)
7. DR. ASMITA GUPTA (BOTANY)
8. DR. SONIKA SHARMA (ZOOLOGY)
9. DR. VIDHI CHOUDHARY (BOTANY)

## **SKILL DEVELOPMENT COMMITTEE**

1. DR. MEETU KHOSLA (PSYCHOLOGY)(CONVENOR)
2. DR. RENU YADAV (COMMERCE)
3. MS. SOUMYA SHARMA (COMMERCE)
4. MS. RICHA DAWAR (ENGLISH)
5. DR. POOJA SHARMA (ECONOMICS)
6. DR. JYOTI SHARMA (MATHEMATICS)
7. DR. NIDHI GAUTAM (BOTANY)
8. DR. RAKHI SINGH (PSYCHOLOGY)

## **PLACEMENT CELL**

1. DR. KALPANA VAISH (COMMERCE)(CONVENOR)
2. DR. MONU KUMAR (MATHEMATICS)
3. DR. ANITA GOEL (BIOCHEM.)
4. MS. ROOPSHIKHA (COMMERCE)
5. MS. DEEPIKA JINDAL (COMMERCE)
6. MS. SANEYA (ENGLISH)
7. MS. RICHA KAUR (COMMERCE)
8. DR. ARTI JAIN (CHEMISTRY)
9. DR. DIVYA MATHUR (CHEMISTRY)
10. MR. NITISH (ECONOMICS)
11. DR. VIDHI CHOUDHARY (BOTANY)
12. DR. NEERU SEHDEV (PHYSICS)
13. DR. RAKHI SINGH (PSYCHOLOGY)
14. MS. SAACHI BHUTANI (ECONOMICS)



## **SPORTS BOARD**

1. DR. KAVITA SHARMA (PHYSICAL EDU.)(CONVENOR)
2. DR. AZAD SINGH (PHYSICAL EDU.)
3. DR. KHUSAMBI TYAGI (PHYSICAL EDU.)
4. DR. NEHA BHATIA (MATHEMATICS)
5. DR. SHAGUN DANDA (BOTANY)
6. MS. AISHA AHMED (ECONOMICS)
7. DR. SHOBIT SACHAR (PHYSICS)
8. DR. SHARDA GAUTAM (SANSKRIT)
9. DR. SUMEET GOYAL (ECONOMICS)

## **PRIZE COMMITTEE**

1. DR. MEENAM BHATIA (BOTANY) (CONVENOR)
2. ALL T.I.CS FROM 17 OTHER DEPARTMENTS

**(OTHER COMMITTEES TO BE FORMED & CONVENORS TO BE APPOINTED)**

# Daulat Ram College University of Delhi

## MINUTES OF STAFF COUNCIL MEETING

The staff council meeting was held on 21<sup>st</sup> July, 2022, at 1:00 pm in the Conference Hall. The meeting was chaired by the Principal, Prof. Savita Roy.

Mr. Pawan Tripathi, newly appointed Librarian, was introduced and welcomed.

The following decisions/suggestions were made in accordance with the proposed agenda of the staff council meeting:

1. All the Teacher-in- charges were advised not to divide papers until it is an absolute necessity.
2. Keeping in view the National Education Policy, it was suggested that a change in teaching pedagogy is required like, using flip classroom teaching and other interactive methods.
3. Suggestion was made to the ECA convener and convenor of other societies to organize more events and functions to ensure active student participation throughout the year.
4. It was reiterated that it is necessary for first year students to join NSS/NCC/NSO along with any one society.
5. Regarding the teacher-student mentoring program, it was decided that the students of respective departments be divided among all teachers within the department.
6. Social Media Handles of college to be managed by Ms. Harita, Department of English along with a few other teachers. All non-official social media handles to be de-linked from the official handles of the college.
7. Since 3<sup>rd</sup> March is the College foundation date, it was proposed that the college annual day be celebrated on the same date every year. It was also suggested that the College annual festival "Manjari" and Sports Day be organized in the same week of March 2023.
8. It was suggested that along with other departmental activities/ events, all department associations hold subject specific career counseling sessions and Alumni Talk every academic session. This will be useful for college ranking purposes.
9. Proposal was made to organize seminars/workshops on maintaining institutional ethics so that training with respect to maintaining behavior standards is imparted to all the stakeholders. The Psychology and Philosophy department will organize/seminar towards this end.

10. Gender Champion Cell to include both boys and girls as participants while conducting inter-college events.

11. Cleanliness Committee to be formed as concerns regarding the cleaning of college premises and water cooler areas were raised.

12. Alumni meet may be organized in the front lawns of the college in the year 2023.

The meeting ended with a vote of thanks to the chair and teachers.



**Prof. Savita Roy**  
**Principal**



**Dr. V Sujata Raju**  
**Secretary, Staff Council**

# Daulat Ram College University of Delhi

## MINUTES OF THE EMERGENT STAFF COUNCIL MEETING

An emergent meeting of the staff council was held on **28<sup>th</sup> October, 2022 at 2 p.m.** in the Conference Hall.

The agenda of the meeting was to discuss about UGCF-NEP 2022.

1. A power point presentation was made by the Principal, Prof. Savita Roy and TPC Convenor, Dr. Gurmeet Kaur in order to discuss the salient features of NEP 2022. Dr. Kaur began by stating the objectives of NEP.

Various other matters with reference to NEP were discussed like, Course structure and Credits requirements, structure of UGCF, multiple exit options, single core, two core, multiple cores, common pool of GE courses (both language and discipline), DSC, DSE, SEC, VAC, major, non- major courses, etc.

2. Principal suggested Dr. Kalpana Vaish, Convenor of Placement Cell, to identify companies of our alumnae so that our students can engage themselves in internships during their college vacation.  
Only authentic certificates provided by the students of their internship shall be accepted.
3. Prof. Roy informed the house that an orientation for the newly enrolled students will be conducted on 2<sup>nd</sup> November, 2022 whereby they will be informed about the course structure. Faculty members will give presentations on GE, SEC, AEC and VAC courses.
4. Physical verification of the students' certificates will take place from 2<sup>nd</sup> November, 2022. The required documents to be verified by the TICs and administrative staff.
5. It was reported that Hostel accommodation will be available to students only in the next semester i.e., January 2023 onwards.

The meeting ended with a vote of thanks to the chair and all teachers.



Prof. (Dr.) Savita Roy  
Principal



Dr. V. Sujata Raju  
Secretary, Staff Council

## **Minutes of the Staff Council meeting held on 12 December 2022 at 2 pm in the Conference Hall**

Dr. Pooja V. Anand presented the Mentor-Mentee Model to be followed by the departments. The TICs of respective departments will submit to her the list of the Mentor-Mentee.

Prof. Rajni Sahni, Coordinator IQAC (2022-24) presented the AQAR 2020-21. She noted a few suggestions proposed by the members of the council.

For Skill Enhancement Courses (SEC) with workstation, each group should consist of 25/30 students and for SEC without workstation, each group should consist of 60 students.

The Practical classes should be interactive/exercise-based.

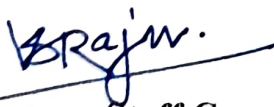
Three Cells – Entrepreneurship, Finance and Investment and S-Marketing would merge into one in the next academic session.

All the reports of career counselling held by various Associations/Societies/Cells should be submitted to the Placement Cell.

Department of Mathematics will be in-charge of the Time Table for the college in the academic session 2024-25.

Senior teachers of every department will be part of the Alumni Association.

The Department of Physics will take the responsibility for enhancement of the ICT tools.



**Secretary, Staff Council  
Daulat Ram College**

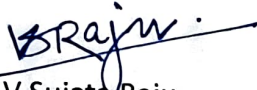


**Principal  
Daulat Ram College**

Minutes of the Staff Council meeting held on 22<sup>nd</sup> May 2023 at 10 am in the Conference Hall.

1. Teacher-in-charges for the academic session 2023-24 were finalized.
2. <sup>Dr. Darshan and Dr. Pooja Malhotra</sup> were appointed Deputy Superintendents of examination for May-June 2023.
3. Admission Committee for the year 2023-24 was finalized including various other committees, cells and societies. (List is attached)
4. Teaching Program Committee was assigned/informed to prepare the workload of the Odd semester for the academic session 2023-24.
5. Rotation for Teaching Program Committee members will be next to the present TIC now onwards.

Meeting ended with a vote of thanks.



Dr. V Sujata Raju  
Staff Council Secretary



Prof. Savita Roy  
Principal

**Minutes of the Emergent Staff Council meeting held on 10th June 2023 at 11 am in the Conference Hall regarding recovery of TA for the lockdown period.**

**Principal apprised the house about CAG observations and email from Delhi University regarding the recovery of the TA from both non- teaching and teaching staff during covid period amounting to Rs 3.39cr.**

**There was lot of resentment in the house. Members pointed out that without any information and at very short notice of few hours TA recovery was done.**

**After discussing various aspects house decided to constitute a committee which will go through the various communications of CAG/DU etc and submit their recommendations within 7 to 10 days.**

**These recommendations will be sent to CAG by Principal at the earliest.**

**A five member committee was formed for the same constituting of:**

- 1. Dr.Pooja Jain, Bursar**
- 2. Dr. Sunita Gupta**
- 3. Dr. Anju Jain**
- 4. Mrs. Ritu Khanna**
- 5. Mrs. Manjula Rath**



**Dr. V Sujata Raju  
Staff Council Secretary**



**Prof. Savita Roy  
Principal**