YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	DAULAT RAM COLLEGE
• Name of the Head of the institution	PROF. SAVITA ROY
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9971658090
• Mobile No:	8130407373
• Registered e-mail	daulatramcollegedu@gmail.com
• Alternate e-mail	rajnisahni@dr.du.ac.in
• Address	4, PATEL MARG, MAURICE NAGAR, UNIVERSITY OF DELHI
• City/Town	DELHI
• State/UT	DELHI
• Pin Code	110007
2.Institutional status	
• Affiliated / Constitution Colleges	Constituent College
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**UNIVERSITY OF DELHI**	
• Name of the IQAC Coordinator	**RAJNI SAHNI**	
• Phone No.	**7838386675**	
• Alternate phone No.	**27667863**	
• Mobile	**07838386675**	
• IQAC e-mail address	**drciqac@dr.du.ac.in**	
• Alternate e-mail address	**rajnisahni@dr.du.ac.in**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.dr.du.ac.in/naac-aqar.php
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.dr.du.ac.in/files/Academic%20Calendar%202023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.36**	**2017**	**02/05/2017**	**04/04/2022**

6.Date of Establishment of IQAC	**15/12/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DRC	**MAINTENANCE GRANT**	**UGC**	**2021-22**	**481613000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	9	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Significant contributions made by IQAC between 2021-2022 are as follows: 1. Recruitment and Promotions of Staff: (i)Promotions of faculties in various departments from for Level 10-11(20 members), Level 11-12 (27 members), Level 12-13A (19 members) was completed respectively. (ii)Screening for promotions of faculty from level 13 to 14 (9 members) were also completed. (iii)Screening of applications for permanent posts of assistant professors in the college were also initiated. (iv)Recruitment of 11 Non-teaching staff (NTS) on regular basis and promotion of 3 (NTS) staff to higher grade pay level were executed.

2. Infrastructural plan for the new building got approval and construction work for the new building was set to be commenced.

3. Vidya Vistar scheme of University of Delhi was implemented in the college. MoUs with two collaborating institutes from Rajasthan, Govt. College, Choutan,Barmer, & Govt. Girls College, Magra Punjala, Jodhpur, were executed for joint educational activities

4. New Add-on programmes, Awareness in Legal Literacy and Data Analytics, were introduced for the students in the college.

5. Guidelines were framed for proposing multidisciplinary research proposals to be submitted by the faculty for funding by the college under the Navdhara Scheme.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

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Plan of Action	Achievements/Outcomes
1. Aim to work towards advancement of senior teaching faculty & NT staff	**1. Promotions of 9 teaching faculty to Professor (level 13 to level 14) and of NT staff took place.**
2. Aim to fill up all teaching vacancies in different departments of the college.	**2. Screening for the vacancies of assistant professor's post were completed and the process of sending request for Selection Committees for the appointment of Assistant Professors was initiated to fill up the vacancies..**
3. To fill up the long awaited vacancy of the Librarian & other NTS.	**3. Appointment of the Librarian and other NT staff took place.**
4. To complete the process of new add-on courses for the students.	**4.New add on courses for the students were introduced.**
5. To work on the MoU with the shortlisted colleges from Rajasthan.	**5. MoU was signed between Govt. college, Choutan, Barmer and Govt.girls college, Magra, under Vidya Vistar scheme.**
6. To initiate the process of college funded interdisciplinary research projects for the teaching faculty.	**6. Proposals for research projects were invited for the newly introduced Navdhara scheme**

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
STAFF COUNCIL, DAULAT RAM COLLEGE	**14/09/2023**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	01/09/2022

15.Multidisciplinary / interdisciplinary

The college encourages engagement in Multidisciplinary and interdisciplinary activities as follows:

- Research Projects involving department such as Biochemistry and Zoology have been proposed and are underway.
- Skill development programs involving multiple and/or interdisciplinary collaboration &/or involvement are encouraged. For example, Psychology and English did such a program for the students on gender issues, Sanskrit & Physical Education on yoga & Yogic practices etc.
- The college planned funding for research projects for its faculty that were to be interdisciplinary nature and the involvement of the students was also made mandatory for the same.
- Several NSS projects were carried out by the college and their implementation required interdisciplinary collaboration.
- Projects with the psychology department, "Campaign Parwaah - Rethinking Mental Illnesses', with physical education department on observance of international yoga day, 2022.
- Women development cell also hosted program for student & faculty that were interdisciplinary in nature, e.g., Women's roles and challenges during the COVID-19 Pandemic on 22nd September 2021.

16.Academic bank of credits (ABC):

As a constitutent college of the University of Delhi, we are equipped to participate in the Academic Bank of Credits (ABC) programme as per the guidelines issued; and requirements received from the university.

17.Skill development:

The in-House Skill development Program of DRC is an annual academic activity which envisions multi-dimensional upgradation of existing skillset of the students. These range from both curricular intensive and extra-curricular skills in the zone of Digital Literacy and Tech Savviness; Sports and Kinesthetic development, Research and Data Analytics, Industry engagement through Internships and field Trainings; artistic and aesthetic intelligence through engagement in

cultural programs.

The SDPs in in the year (2021-22) in the domain of ICT training were conducted keeping in mind the hybrid mode of learning and research. Students were provided workshops for utilizing various ICT tools such as G-Suite services (e.g., Classroom, Google Docs, Google Sheets, etc.) and knowledge of accessing e-resources like MOOCs.

Further, SDPs were also conducted for advancement of students in various fields such as on ecosystem, physical and mental health, molecular understanding of diseases, data analytics and gender studies.

All these programs helped students learn and enhance new skills. Various programs on Indian Knowledge systems were also supplemented to the ones existing.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Daulat Ram College has always given importance to training its students, faculty and Non-teaching staff with appropriate integration of the Indian Knowledge System in the content. All the departments have been working with this as the basic pillar of functioning as follows:

- The Sanskrit department has been focusing on the relevance of 'Yoga in present times' by conducting a Lecture-Demonstration workshop & a SDP in collaboration with the NHE Department titled, 'Wellness through yoga & healthy lifestyle'. It has courses such as ' Geeta mein atma prabandhan'.

- The Hindi department offers courses for Hons. & Programme students, such as, ' Hindi bhasha aur uski lipi ka itihaas', 'Hindi kavita', 'Hindi sahitya kaa itihaas' and the English department also has a lot to offer as, 'Indian classical literature', 'Indian writing in English', to name a few.

- The sciences departments also contribute towards enriching the knowledge of their students & faculty by having webinars such as, ' Footprints of Indian women in science' and a FDP on ' Wildlife & conservation , and management'.

- The Mathematics department has been having SDP & other workshops on 'Vedic Mathematics' which is proving as a very useful & popular course amongst the students.

- The Music department has had webinars titled, ' Rag aur ritu sambandh', ' Aesthetics of classical music'.

- The Commerce department held a workshop on 'Basics of Income Tax & e-filing of ITR for salaried individuals'.

- The Political Science department has courses like, ' Political process in India', 'Public policy & administration in India'. The Philosophy department teaches courses such as, ' Indian philosophy', 'Philosophy of religion'.

- Psychology department focuses on the Indian knowledge through many courses, such as, ' Development of psychological thoughts', ' Counselling psychology', ' Developmental psychology', Social psychology', Health psychology', where the Indian perspective is introduced and its significance in practice is communicated to the students.

- The Extracurricular Association (ECA) of the college has many societies & clubs promoting Indian Knowledge System as follows: the Indian music society (Alahyaa) & Indian classical & folk dance society (Annahad), the poetry club, the film & photography society, North East Society, Purvasha, Fine arts society, The Quiz society, Debating society, the Eco club, Enabling unit of the college, TedxDRC, Entrepreneurship cell, Finance & investment cell, the Gandhi study circle. The students not only learn about their culture & society but significant Indian values of non-violence, truth, karma, etc. are also imparted to them.

- Vidyavistaar scheme of the University of Delhi that has been adopted by DRC also works towards exchanging programmes with the partner colleges based on the Indian knowledge system.

- Celebration of days of National importance also takes place. NSS, NCC, along with ECA, keep up in contributing towards celebrating the Independence day, the Republic day, Kargil Diwas, Gandhi jayanti, Vigilance day, Constitution day, World Environment day, World mental health day, Women's day, and many others. A strong feeling of nationalism develops and the students and the faculty along with its invaluable Non-teaching members, develop a sense of togetherness & bonhomie.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The outcome based learning is supported not only by classroom teaching but also programmes and/or events such as:

-lectures, seminars, experiential learning, field work, sports events, conferences, peer group learning, panel discussions, carrying out research projects and imparting training in publishing research work, capacity building programmes and skill development programmes. For attaining this, committees like the Skill Development Committee, Departmental Associations, Sports Board, Students' Bodies, Resource Centres are working very hard. Certain departments such as Psychology, Biochemistry, Chemistry, Zoology are training their students in research work.

-Other than getting better direction for reaching/or working towards their goals in life like clearing entrance exams for higher studies or getting placed in a job, these help them develop a multidisciplinary and holistic understanding of different aspects. The faculty of all deaprtments, BA Programme Committee, B.Com. Committee & B.Sc.Life Science Committee are contributing actively to achieve this goal. The placement cell of the college also plays a significant role in placement of the deserving students, getting internships, organising lectures & training for interview, clearing entrance exams,etc.

-Such learning empowers them by developing life skills which paves way for a better physical, emotional and mental health & well-being. A comprehensive personality development also takes place as a result of this. The students gain self-confidence through this. Involvement in extension programmes (part of NSS/NCC/NSO) leads them to evolve as helpful individuals who are sensitive to environment sustainability, behave responsibly and in socially productive ways. They develop human values that make them good-responsible citizens.

20.Distance education/online education:

Because of the pandemic, the college was prepared for online classes in the year 2020. However, when the transition took place in 2021, ICT training was imparted as part of Skill Development Programme for students.

All faculty members and students have been provided with unique institutional email IDs since 2020 for seamless online teaching-learning.

Training programme for non-teaching staff was also carried out to enable them for handling online practicals and administrative work.

The College has a well developed infrastructure to facilitate online teaching by means of Wi-Fi connectivity, ICT-enabled classrooms with

projectors, smart boards, and computer labs. The College library provides a large digital repository of academic resources and access to NLIST-INFLIBNET.

Teachers regularly contribute to the development of e-resources like E-Pathshaala, MOOCs, and SWAYAM.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**26**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**4510**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**836**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**1225**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**202**

Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**188**

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**52**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**912.88 (IN Lakhs)**
4.3 Total number of computers on campus for academic purposes	**861**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **The Academic Calendar was planned and implemented through IQAC meticulously.**
- **Orientation programmes on various papers (by Departments/BA Programme Committee/ TPC sub-committees) conducted to enable students to make their choices of papers in DSE, SEC, AECC, GE in respective semesters.**
- **Well-equipped and technologically advanced laboratories such as Zebrafish Lab Facility, Drosophila Resource Centre, and Psychology Resource Centre facilitated major research projects sponsored by ICSSR, ICPR, UGC, CSIR, DRDO that provided experiential learning to the students.**
- **A well-stocked Library with a repository of over one lakh volumes, alongside a vast digital database. We also take pride**

in the rich Braille Section that is useful for visually impaired students.

- Several Add-on Certificate Courses and SDPs/FDPs for skill enhancement.
- Institutional collaborations with two colleges in Rajasthan under the Vidya Vistar Scheme, facilitated sharing of academic resources.
- Innovative pedagogy including use of immersive classroom lectures, tutorials, practical sessions, field visits, documentary screenings, and heritage walks. Students are also trained in ICT tools, and are provided supplementary academic resources like e-books, study material, and previous years' question papers.
- Equal Opportunity Cell/Enabling Unit facilitated academic activities for differently-abled students.
- Robust and comprehensive evaluation/assessment methods such as assignments, class tests, term-papers, projects, group discussions, and presentations by students.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://dr.du.ac.in/#

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Regular tutorial classes, revision classes, and mock practical exams were conducted well in advance before the preparatory leave for examinations.
- Use of varied/diverse pedagogic methods , screening of films, documentaries, field visits, heritage walks, ICT-enabled digital learning resources etc. enabled the students to build more grounded understanding of the subject.
- For lab-based subjects, students were trained to develop an understanding of the subject through experiments which were evaluated.
- Students were trained to develop reading hours, imbibe critical thinking, and hone their analytical writing skills through written assignments, class tests, project reports, case studies, and presentations for a comprehensive understanding on the subject.
- Students develop an inter-disciplinary perspective, diverse skill set, and enriched peer-group learning through

- participating in various conferences, seminars, workshops, debates, quizzes both across and within colleges and disciplines.
- With a commitment to build and enrich the spirit of achievement and excellence in academics, 100 Proficiency Prizes, 51 Instituted Prizes, and 36 Merit Scholarships, and 8 Instituted Scholarships were awarded to students.
- To enable holistic development, students across disciplines were encouraged to participate in Extra Curricular Activities, Sports, and Community Outreach Programmes. Platforms like Placement Cell are available for providing career guidance, and employment/internship opportunities.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://dr.du.ac.in/researchlab.php

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

25

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

991

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

991

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Various departments organised inter-disciplinary, value-based education programmes which cultivated an inclusive learning space - peer group learning, enhancing holistic growth and inculcating professional ethics (by Placement cell), and integrity of research work that generated awareness on plagiarism, and misrepresentation of facts in addition to course curriculum.

- Psychology Resource Centre provided resources to students and staff through various initiatives such as Mental Health Counselling Centre, Positive Psychology, Capacity Building and Value Education.

- Various societies and cells inculcated human values and spirit of synchronization and reconciliation such as Gandhi Study Circle (on self-reliance and co-operation); Eco Club and Recycle Unit (zero-waste management, environmental consciousness, keeping the college green and clean, natural resource conservation, energy efficiency, and sustainable development); Social Outreach Programmes by NSS and NCC (social service/community outreach, cleanliness drives, plantation drives, awareness campaigns, health and hygiene); Women Development Cell and Gender Champion Cell (awareness about gender-based discriminations, understanding of women's rights, long-term and sustainable social change); . Equal Opportunity Cell (ethos of inclusivity).

- SPIC MACAY organised several events to inculcate values embedded in Indian heritage and culture among students.

- Diverse cultural programmes by the North East Cell initiated celebration of the rich cultural traditions of Northeast India.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2126

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

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1.4.2 - Feedback process of the Institution may be classified as follows

`B. Feedback collected, analyzed and action has been taken`

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	[https://sites.google.com/dr.du.ac.in/curriculum-delivery-and-feedba/feedback/feedback-form](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

`1692`

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

`785`

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- `All the departments teaching humanities and commerce engage in tutorials with students from which the advanced learners and`

slow learners have been benefiting a lot. The students are encouraged to ask questions to clarify their doubts.

- Teachers conduct continuous assessments in the form of quiz, projects and classroom activities to identify the learning levels of the students and tailor their teaching methods to suit the individual learning levels.
- Special classes are held at the request of those students who are lagging behind as they may either be slow learners or find it difficult to grasp certain topics due to language problems.
- Discussions on topics that are not included in the syllabus but are related ones are also taken up for the benefit of the advanced learners. Most students find this very useful.
- Apart from this, the Sanskrit department held a remedial class for teaching Barah software to students to acquaint themwith specific software for Sanskrit. In another remedial class held for the Sanskrit students, they were trained in Sanskrit translation.

File Description	Documents
Link for additional Information	http://dr.du.ac.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4104	183

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The legacy of academic excellence was maintained by the IQAC which coordinated the 'academic calendar' to facilitate student-centric learning beyond the classroom.
- Teachers and students actively participated in the International and National Conferences, Seminars, Symposiums, and Colloquiums alongside curricular development programmes.
- Students were encouraged to raise questions and initiate

discussions that focused on problem-solving and critical thinking.

- To inculcate knowledge through creative thinking, discipline-specific, as well as interdisciplinary in-house Skill Development Programs, were organized. Students were trained to promote subject-based skills, life skills and learning abilities.

- Students have been engaged in research work through well-equipped and technologically advanced laboratories such as Zebrafish Lab Facility, Drosophila Resource Centre, and Psychology Resource Centre, Recycling Unit which facilitated major research projects sponsored by ICSSR, ICPR, UGC, CSIR, and DRDO, DU Innovation and star Innovation, Projects, DBT star college projects.

- Case studies and micro-research projects enabled the students to critically reflect on the curriculum content and adopt a problem-solving attitude. Journal clubs, research papers discussions, and classroom activities like role play helped students in experiential learning.

- ICT tools and applications are employed to solve problems in mathematics/ statistics/computer science/commerce through appropriate software and programming skills, like Tally, SPSS, LaTeX, Mathematica, R, TORA.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://sites.google.com/dr.du.ac.in/experential-learning-drc/home

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The existing ICT infrastructure enabled the College to seamlessly adapt to the online mode since the onset of Covid-19 pandemic.

- The college used online platforms to facilitate enriched teacher-student interactive interfaces that have significantly transformed traditional pedagogical methods.

- Teachers used ICT-enabled Smart Classrooms with projectors, whiteboards, the latest audio-visual equipment and Wi-Fi connectivity to amplify experiential learning.

- **Teachers created multimedia-rich presentations, educational videos, and interactive simulations that catered to various learning styles and abilities. These tools enabled them to bring complex concepts to life, making them more accessible and understandable to students.**
- **Teachers facilitated the learning process by providing relevant study materials to the students who engaged in debates on vital issues related to the course curriculum. The study material was uploaded on online platforms like Google Drive and Google Classrooms for easy access by the students.**
- **Online assessment tools were used to create quizzes, exams, and assignments. These tools provided instant feedback to students, allowing them to track their progress and areas for improvement.**
- **Electronic resource packages like INFLIBNET and National Digital Library are effectively used by teachers to enhance the teaching-learning experience.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sites.google.com/dr.du.ac.in/icttoolsdrc/home

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

183

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

183

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

130

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2019

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Write description within 200 words.

- As per the university guidelines for Internal Assessment (IA), students submitted one class test and one assignment for each paper in each semester on the google classroom as well as in hard copy before the due date.
- Questions in the assignments/tests were framed to test the critical thinking and learning outcomes of the courses.
- Students learned to complete the assignments/term papers/answers to reflect critical/analytical thinking without resorting to plagiarism.
- The assignments/answers were evaluated by teachers. As an essential part of the inclusive learning process, the suggestions/reviews by teachers were shared with students. The grading was transparent, and class discussion of assignments enabled students to improve their understanding.
- Individual/group presentations and group discussions were encouraged as an interactive mode of teaching-learning to enable students to express their thoughts and ideas effectively.
- Students completed various projects on the basis of research questionnaires and analysed the findings in the project reports.
- A continuous and comprehensive assessment process enabled teachers to assess the course outcomes, and their suggestions helped students to improve their understanding and performance.
- Attendance is an integral part of internal assessment. The systematic monitoring of students' attendance has had a positive impact on them regarding the importance of having adequate attendance.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.dr.du.ac.in/internal-assessment.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time bound and efficient.

- Grievances of students if any related to Internal Assessment

(IA) were resolved efficiently as transparency was ensured by discussing the evaluated assignments/answers with the students.

- The suggestions/reviews by the teachers enabled students to improve their writing skills and have a better understanding of the topics.
- The students who missed their Internal Assessment due to medical issues, their involvement in Extra-curricular activities, or some unavoidable circumstances were given a chance to write the retest.
- Various departments offered the students an opportunity to improve their performance by rewriting/retest wherein they could improve the marks/grades.
- The moderation committee of various departments moderated the marks of internal assessment which was uploaded on the website of the college.
- The teachers as well as students were notified by the office of the college to cross check the marks of the IA uploaded on the website and report discrepancies (if any) to the concerned authorities within the stipulated time.
- The discrepancies reported were rectified immediately.
- The Internal Assessment marks were sent to the University within the stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.dr.du.ac.in/internal-assessment.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The outcomes of various undergraduate programmes offered by the institution was explicated in the department profile in Information Bulletin which was uploaded on the college website.
- College organized an orientation programme for incoming students about various options and Programme Outcomes (POs) and Course Outcomes (COs) of various course options available to them so that students can make an informed choice.
- Various departments also organized orientation programmes for students to provide an overview of the course curriculum and

its outcomes.

- Student Alumni were invited to interact with students to give them first-hand information about the programme and course outcomes and inspire them with their journey and career path.
- Career counselling across disciplines was organized to provide space for inclusive learning and interaction with peer groups to comprehend various career options in Research, Teaching, Civil Services, Journalism, Law, NGOs and other agencies.
- Students were trained to promote the subject skills, life skills, and learning abilities in the in-house Skill Development Programmes.
- Part-time Certificate/ Diploma/Advanced Diploma Courses in Foreign Languages such as French, German, Spanish, Italian, Chinese, Japanese and Korean through the Centre for Foreign Languages in collaboration with various departments/institutions facilitated a comprehensive growth of the students in various career options.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.du.ac.in/index.php?page=cbcs-syllabus
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- A rigorous process of continuous evaluation of the outcomes of various programmes and course curricula was implemented.
- Teachers designed Lesson Plans for all the courses/subjects at the beginning of each semester to ensure that the pedagogy is in sync with the PSOs.
- Regular tutorial/revision classes were held to clarify doubts and guide/mentor students to achieve academic excellence and promote various career options. The teachers employed different mechanisms and strategies to assist the slow and advanced learners to better achieve the POs and COs.
- Group discussions, debates, presentations, project reports, written assignments, term papers and class tests were some of the evaluation strategies to assess the understanding and performance of the students.
- The suggestions/reviews on the assignments/class tests by the teachers enabled students to improve their performances in the

University semester examinations.
- Students availed the opportunity to learn outside the classroom by interacting with the resource persons/subject experts which strengthened multidimensional perspectives/holistic understanding of the course curriculum/discipline and career avenues.
- The Placement Cell of the college was active and worked with dedication and enthusiasm to provide top internship and recruitment opportunities to the students.
- College provided a Letter of Recommendation (LOR) to the students who required it for their future endeavors.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://sites.google.com/dr.du.ac.in/drc-annual-reports/home

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1209

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://sites.google.com/dr.du.ac.in/drc-annual-reports/home

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLSd2nwLv3Bo9cT1m_nsxlzqQDREp AGsDqM2vlrKsI1s6kiMklQ/viewform

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Rs 72,500

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	<u>https://www.du.ac.in/</u>

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

142

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

90

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

50

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College life is not just about attending lectures and acing exams; it's also about personal growth, building skills, and creating memorable experiences. In 2021-22, our college community embraced a

wide array of extension activities that allowed students to engage in extracurricular pursuits, develop new talents, and make lasting memories. The Major initiatives taken by the college are:

- NCC and NSS have organised various community outreach program regarding COVID-19 helpdesk, International Dog Day, Anti-COVID task force etc. Students have participated in various State and national level NCC & NSS camps during the year.
- Students actively participated in community service activities, such as volunteering at local NGOs, organizing blood donation camps, and conducting awareness drives on environmental issues, ills of single use plastics, shelter for strays drive, Plant for tomorrow, Women's well-being etc.
- Various National and International day like Parakram Diwas, Mental Health, Republic Day, Independence Day, International Literacy Day etc. were celebrated to provide an opportunity for students to come together, celebrate their heritage.
- Jalsa 2021 was the second virtual edition of the annual Diwali celebration, on the theme Barkat-e-Zindagi. With the tagline 'Unravel the Humanity in You', all funds collected from the event were donated to an Orphanage in Delhi.

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/societies.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

57

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6276

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

137

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching-learning eg

- **Classrooms: 52**

- **Laboratories: 26**

- **Computer Labs: 2**

- **Sports Complex Lab: 1**

- **Computers:889**

- **Smart Boards : 7**

- **Library with Total Books: 1,01703**

- **Braille Equipment : ANGEL DAISY PLAYER (In running 30 are available)**

- **Braille Books: 400+**

- **Smart TV:4**

- **Projectors: 33**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://sites.google.com/dr.du.ac.in/drc-infrastructure/home?pli=1

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for

1. For Academic and Cultural Activities:

- **Sadbhavana Bhavan (capacity 2500 persons)**
- **Conference Hall, (capacity 100 persons)**
- **Front lawn**
- **Nescafe Area: Where Street plays are enacted**
- **Rang Shala (amphitheater), (capacity 100 persons)**
- **Seminar Hall, (capacity 150 persons)**

2. For Sports Activities Indoor:

- **Sadbhavana Bhavan with Basketball and Tennis Courts Ground**
- **Sports ground andState of the art Gymnasium,**
- **Physiological monitoring facility,**
- **Sportsperson recuperation and relaxation facility.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sites.google.com/dr.du.ac.in/drc-infrastructure/home?pli=1

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

23

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sites.google.com/dr.du.ac.in/icttoolsdrc/home
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3742300

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- College maintains a spacious Library with an area of 10174 Sq m. and utilized by the faculty members and students to enhance their knowledge.

- Library is well equipped with a reading capacity of around 200 readers including students and teachers and is duly Wi-Fi enabled.

- Digital libraries are made available with 25-30 computers with internet connectivity.

- The OPAC module of the software allows for a full search of the library database by entering preferred terms, making information retrieval a seamless process.

- Library has availability and membership of N-List and recently got the membership of DELNET also.

- Students and Teachers can avail the benefit of DELNET services.

- Name of the ILMS – KOHA Library Software (latest version)

- Year of Automation (December 2022)

- The older version TROODON Version 4 (from 2003 up till December 2022)

- Technology: Barcode

- Partial / fully - Fully Automated

- Available bandwidth: ? 50Mbps

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://216.48.190.215/cgi-bin/koha/bb.pl/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

10,98,315

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

350

File Description	Documents
Any additional information	[View File]()
Details of library usage by teachers and students	[View File]()

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The college has well-equipped computer labs with the most recent Pentium machines. The labs are connected to the Delhi University intranet and offer internet access.**

- **The office IT resources are sufficient to serve the college's operational and instructional requirements.**

- **Uninterrupted power supply is made accessible on campus for uninterrupted internet access.**

- **All computers on the college network are protected by antivirus software that is up to date.**

- **At the end of each term, internet-connected PCs are formatted to get rid of any malware or temporary files.**

- **Outsourcing IT-related equipment maintenance provides a cost-effective way to ensure that the equipment is properly maintained.**

- **The college has installed software on PCs in accordance with the needs of several departments. This ensures that students and faculty have access to the software required for their studies and jobs.**

- **Students and Staff members are taught the ways to use IT resources securely and ethically.**

- **Through the Reprographic Centre, the college provides th facility of photocopy large-scale printing and spiral binding activities, ensuring that the demands of students, teachers, and other stakeholders are satisfied as soon as possible.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/spreadsheets/d/17ksG FDrxq9I0SAMosaaljJAAWrhKXoi7l3U16baAM-Y/edit#gid=0

4.3.2 - Number of Computers

889

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12825576

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College infrastructure Maintenance and Care is managed as follows:

Infrastructure Responsible person 1. Common Facilities including Staff rooms, Classrooms, Lift, Seminar Hall, Conference room,Auditorium Academic and Administrative Offices, Caretaker along with his team members 2. Departments and Laboratories Teacher-in-Charge 3. Library and Study room Librarian 4. Sports facility Sports Department

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/17QGu5Uva Jw0Cp-snuwkXgop9AOlY_FO7NjkctDc9lck/edit?usp =sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

402

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

179

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://www.dr.du.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1479

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1479

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

85

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1141

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1141

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

44

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- **Students are engaged in various administrative activities including overall management of college fests, Programmes, discipline maintenance and departmental society student councils etc.**
- **The College ensures equal participation of the students of being a part of either of the three committees namely NSS, NCCand NSO (National Sports Organization) which ensures disciplinary and social values in them.**
- **Co-Curricular Based Events form a major chunk of the activities maintained by various departmental societies and IQAC (Internal Quality Assurance Cell) which conduct regular Workshops, FDPs, Skill Development Programmes, Webinars, Conferences etc.**
- **Each department has student representatives from all the three years who give feedback on teaching learning process, choices in Generic Electives, Skill Enhancement Courses and Discipline Centric Electives and other improvement areas in the department.**
- **Student's participation has been extended by including their representatives in the IQAC where they contribute to the evolution of the college by registering their perspective.**
- **Student's handle different societies social media channels, thereby, showing active representation in all fields which ensures their all round personality development.**
- **Passed out students who have created a niche for them in the society are felicitated by the college by inviting them as Chief Guest at the Annual Function of the college.**

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/annual.php
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

208

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We are still in the process of registering alumni association

File Description	Documents
Paste link for additional information	https://drcaa.org/
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **B. 4 Lakhs - 5Lakhs**

File Description	Documents
Upload any additional information	[View File]()

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the college is to enable holistic development of the students,providing an environment for the growth of intellectual, moral, ethical, physical and emotional well being. The governance of the institution is reflective of this vision and mission from the following points:

- **Regularity and Punctuality in Teaching Learning**

- **Fully wifi enabled campus, well equipped laboratories, classrooms with LCD projectors, a conference hall, a library with two braille computers and a braille printer, a state of art gymnasium**

- **A closed circuit television unit of 50 cameras**

- **Organisation of:**

1. **six Skill Development Programmes,helping approximately thirteen hundred students**

2. **two faculty development programmesfor the teaching staff**

3. **three skill enhancement programmesfor the non-teaching staff**

- **The Divyangans are facilitated through Enabling Unit .**

- **Commenced add-on courses through collboration with:**

1. **Delhi State Legal Service Authority and started"Legal Literacy, Awareness and Aid".**
2. **Meghna Desai Academy of Economics to introduce "Data Analytics with R"**

- **Resource centres**

1. **Zebrafish Lab and resource centre,**
2. **Drosophila Resource Centre,**
3. **Psychology Resource Centre**
4. **Plant Tissue Culture.**

- **20 companies approached the college Placement Cell and Career Counselling Unit, providing placements to 73 students and internships to 137 students .**

- **English and Psychology departments executed mentorship programs**

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/annual.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. **A. As a Statutory Body, the Staff Council of the college convened by council Secretary consisting of all the teachers and librarian, disburses responsibilities among themand encourages representation as well as decentralised decision making. The Council worksthrough its committees namely:**

- **Admission**
- **Hostel**
- **Discipline**
- **Teaching Programme**
- **Purchase**

and:

- **Sport Board**
- **National Service Scheme**
- **Building and Maintenance**
- **Enabling Unit**
- **Women Development Cell etc.**

1. B. There are several Student Societies which work with teacher Convener andother faculty members.Some such societies are:

- Poetry
- Film and Photography
- Debating
- Quiz
- Fine Arts
- Indian Music and Dance
- Western Music and Dance etc

Some special committees such as the Internal Complaints Committee constitute of teaching, non-teaching and student representatives for dealing with any cases such as sexual harassment at workplace.

2. The Vice Principal and the Bursar share administrative and financial responsibilities of the Institutional Head, bringing in decentralised and participative management.

3. The college Governing Body has 15 members that includes Two university representatives, Two teacher representativesfrom the college and onenon-teaching representative. Thereby, it ensures more participative and democratic decisions onvarious issues.

3. Student feedback is obtained regularly as a crucial input for more effective governance policies.

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/annual.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The effective deployment of institutional strategic/perspective plan is visible from the following points:

- The core ethos of the college is to inculcate knowledge by virtue of critical thinking and democratic values that foster academic freedom. The IQAC, after rigorous deliberation,coordinates the 'academic calendar' of events such as International and National Conferences alongwith curricular development programmes.

- **The Teaching Programme Committee constructs and executes strategies for seamless teaching and learning.**
- **The Libraryhas around one lakh twenty thousand books with a digital database and a Braille section.**
- **The Star Innovation Project and other cross-cultural internationalprojects thathave contributed significantly to our academic capital.**
- **For enriching the spirit of achievement, various prizes are awarded to students.**
- **The college envisages ICT facilities and Computer Labs. During the pandemic,plans were strategized for online platforms and G Suite institutional IDs for faculty and students, channelising smooth conduct of classes in virtual mode.**
- **One of the strategic plans was the formation of the disaster management committee.**
- **A commendable initiative was to create a repository of contact details of doctors and mental health expertsfor telephonic consultation to pandemic affected students and teachers.**

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.dr.du.ac.in/annual.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has got Governing Body,Staff Council withPrincipal, which works through the various council committees and IQAC.College GBapproves the broad policies laid by the Ministry of Higher Education, UGC and DU.

For recruitment, College follows the non-teaching recruitment rules and UGC rules.

Policies, college:

- **uses ESamarth,startedby DU is used forexamination.**
- **supports theSchool of Open Learningthrough contact classes**
- **established a Cluster-Innovation Centre**
- **collaboratedunderVidya Vistar Schemewith Government College, Chouhtan and Government Girls College, Magra Punjala, Jodhpur**

and organised19 programmes underthis scheme
- granted leaves toteachers for:

1. study/development/training programmes: to 1
2. child-care: 4
3. maternity: 3
4. adoption: 1

- Awarded for

1. 25 years of service: 8 teachers and 6 non-teaching staff members.
2. Best employee: Mr. Rajvir Giri and Mr. Vinod Kumar Choudhary

- New recruitement of: 11 and promotion of2 non-teaching staff members.
- Medical bills reimbursed (rupees 1,11,38,022/-).
- DUTWF provided exgratia payments for the families of two Covid victims - Dr Amarjyoti and Dr Tarun (rupees 10, 00, 000/-
- Staff members contributed to surgery expenses of Mr. Prem (rupees 67,000/-
- All 4500 students (members of WUS) avail medical facility.
- IQAC enhances the quality of academic pursuits through periodic assessment of staff

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/annual.php
Link to Organogram of the Institution webpage	https://www.dr.du.ac.in/administration.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Various welfare measures for teaching and non-teaching staff include:

1. **residential facilities,**

2. **adequate infrastructure facilities for the specially abled staff , and**

3. **medical facilities.**

- **The medical expenses of the permanent staff are reimbursed. The college volunteers to contribute financially towards the medical expenditures of the staff whose bills are not reimbursable.**

- **A Welfare Fund was created to contribute to the families of our loved ones whom we lost during the second wave of Covid-19**

4.Career advancement and promotions are a regular practice to motivate the staff in performing their responsibilities efficiently.

5. Teachers are provided with duty leaves for attending conferences and seminars.

6. Various in-house programmes such as Faculty Development, Skill Development, Value Engagement, Capability Building and Personality Development were organised for the staff.

7. The inclusive approach in decision making of the Governing Body is ensured through active participation of teacher's representatives in all the major decisions that concern them. Staff Associations represent several concerns of the staff in the policy making process.

8. As per the norms of the ward quota in the admission process of the University, the wards of staff avail the facilities in the college.

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/forms.php
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

27

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

76

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The college has an annual appraisal system in place wherein the teachers fill and submit their APAR forms to IQAC, whichevaluates and eventually forwards it to a commitie comprising of two university representatives and the principal. This committee reveiws and reccomends to the dualy constituted selection committee which finally assesses and

accordingly promotes the teachers.
- The non-teaching staff members fill the appraisal forms, a reporting officer above him/her further fills and submits the form to the reviewing officer (Invariably the principal/AO).
- Thus on the basis of the performance appraisal, the satff is promoted and given other incentives.
- In case of complaints against any teacher, suggestions and guidance are provided by the principal on a one-to-one basis.
- Due recognition is given to the commendable work of the non-teaching staff through felicitation by the Principal as 'Principal's Award' in the College Annual Day function.

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/annual.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External audit has been conducted by an external agency, chosen from the University Panel. The bills, vouchers and revenue expenditure have been examined and bookkeeping including stock and purchase register are checked. Utilisation certificates of grants received from various sources are audited, objections, if any, are responded to. Procedural improvements suggested have been approved by the Governing Body. Action Taken Report (ATR) are furnished to the respective auditors.

Internal audit:

1. The Principal submits proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.

2. Expenses are monitored by the accounts department as per the budget allocated.

In 2021-22, all vouchers were audited by an internal financial

committee. The expenses incurred under different heads were checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal.

The college follows all financial rules, regulations and guidelines under the GFR rules of the Govt. of India under the supervision of the bursar, SO accounts and Principal. All payments are made through PFMS. All purchases are made through GeM, all quotations are opened in the presence of the purchase committee

File Description	Documents
Paste link for additional information	https://sites.google.com/dr.du.ac.in/6-4-1?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

965000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The college has gained approval for the infrastructural expansion wherein RITES India Pvt. Ltd. has been granted the contract for the construction of a three storey building for the college.
- Further, the college has access to digital classroom and platform like Zoom which have been optimally utlized to conduct online meetigns, webinars inviting keynote spakers.
- Also, staff selection and interviews have been conducted in a streamlined manner during the pandemic times using these

plateforms.

- The college sends its proposals to UGC and the alloted funds are distributed among the faculty members based on merit of the concerned proposals.
- The faculty is encouraged to apply for funds from agencies like ICSSR, DBT, DST etc. for research projects and organising conferences.
- Some funds are collected as part of the fee from the students. These funds are used by the individual departments for organising practicals, conducting research and buying equipment.
- The association funds, collected along with the fees and further raised through sponsershipsare used forassociation activities of students.
- Our alumni and faculty often provides tuition fees for the poor and the needy students.
- the recycling unit of the college further ensures the sustainable utilisation of resources.

File Description	Documents
Paste link for additional information	https //www.dr.du.ac.in/admission.php
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the college is actively involved inmaintaining the quality ofacademic as well as non-academic activitiesofthe college. The IQAC contributed significantly for institutionalising the quality assurance strategies and processes in the following manner:

1. IQAC conductsregular meetings wherein the proposed activities are discussed and the academic calendar is prepared.

- The nature, content and the resource person/s conducting the programme are monitored to maintainquality standards.

- It is ensured that the topic of the activity is appropriate to

the institution and relevant for the students, teaching or non-teaching staff.

- At least one member representative of the IQAC attends the event to ensure the above given aspects.

- Feedback forms arecirculated and the responses are carefully analyzed for further improvement.

1. It promotes use of google classroom facilities as complementary to offline teaching learning.

2. It promoted digital literacy by organising SDP on digital classroom learning and presentation for all the enrolled students.

3. It encouraged teachers to fill their Annual Performance Assessment Reports and submit it to the IQAC coordinator.

4. Members planned, organized and conducted 'Digital Learning through ICT Tools' a Skill Enhancement Workshop for the Nonteaching Staff, which was attended by 45 Nonteaching Staff members.

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/naac-iqac.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The institution conducts periodic reviews of the teaching-learning process, structures, methodologies of operations and learning outcomes, through IQAC set up as per norms and records the incremental improvement in various activities.

- IQAC also collected the student satisfaction feedback

regarding teaching at the end of academic session 2021-22 and student satisfaction survey in 2021-22 to assess the grey areas, which needed improvement.

- The Principal along with the IQAC members holds regular meetings with each department to assess the performance of their students in internal as well as external assessment. In case of any problem, resolution is promptly discussed and arrived at. During the online teaching period of the pandemic, the teachers took their classes through google classroom which was linked to their official ID.

Thus IQAC could monitor the regularity of the classes and the student teacher interaction during the class. As the IQAC felt that it was important to provide hands-on experience for Science, Psychology, Music, Commerce and Sports, during the covid period offline classes were organised by the college for those interested and willing to travel.

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/files/IQAC/IQAC%20minutes%20with%20ATR%202020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.dr.du.ac.in/annual.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is actively engaged in the promotion of gender equity and addressing the issues related to gender disparity. The issues related to different aspects of gender inequality and its socio-economic and political implications are part of different courses.

The college is providing different facilities for women such as counselling, medical room, hostel; and for safety and security female security personnel, CCTV cameras.

There is an institutional mechanism for addressing the complaints of students and faculty including ICC and Grievance Committee.

Different cells and societies of the college like NSS, Gender Champion Cell, Women's Development Cell and different departments, through talks, seminars, workshops and competitions throughout the academic session, are continuously involved in addressing various facets of gender inequality.

Programs conducted by different societies:

SDP titled 'Gender Studies'

Workshop on Gender Issues

Poster making competition "Empowering Girls for a Brighter Tomorrow: My Voice Our Equal Future"

'Breaking the Stereotypes'

Panel discussion on the theme 'Women of India'

A webinar on International Day for the Elimination of Violence Against Women; 'Women's Roles and Challenges during the Covid-19 Pandemic'; 'Women's Well-being'

Short video speech competition, 'Contribution of Women Freedom Fighters in India's Independence Struggle'

International conference on 'Women's Well-being and Flourishing'

File Description	Documents
Annual gender sensitization action plan	https://www.dr.du.ac.in/gender-champion-cell.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sites.google.com/dr.du.ac.in/facilitiesforwomen/home

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Daulat Ram College segregates waste and waste is collected in the

garbage bins with separate sections for dry and wet waste.

The garbage collection personnel are trained to segregate dry fallen leaves from the other waste on the campus.

Only 5-10% of solid waste is sent out of the campus for disposal and fallen leaves are collected and recycled in the recycling unit of the college.

The college has a well-equipped Recycling Unit that has two units 1) for recycling leaf waste of the campus 2) Waste paper recycling.

During the year around 9909 kgs of leaf waste was processed to made manure of 3303kg.

The paper recycling unit processed around 8kg of waste paper and cardboard cartons to make products like carrying bags and paintings.

Over the years the college has accumulated a good amount of e-waste that is collected and stored to be sent to recyclers. The college also collects e-waste for recycling.

The college has sanitary napkin incinerators installed in the toilets. These can incinerate the used soiled napkins.

The rain water harvesting unit and the RO waste-water recycling unit are also in place.

Chemical waste is properly managed through appropriate channels.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://sites.google.com/dr.du.ac.in/recyclingunitdrc/home
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the

B. Any 3 of the above

campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Students from diverse cultural, and regional backgrounds are admitted every year, the college provides them an environment where students learn to work together and respect diversity.

Departments and societies such as the Northeast Cell, Enabling Unit, NSS, NCC, Women Development Cell and Gender Champion Cell of the college organise co-curricular and extra-curricular activities to promote harmony and tolerance.

Facilities have been created to help differently abled students and workshops, conferences and festivals are organised to improve their skills and showcase their talent.

The institution helps the economically weaker section with financial assistance by providing fee concession which helps them to meet the financial burden of education. We also provide books under the book bank scheme in the library.

Programmes addressing the issues of diversity and harmony:

A workshop on International Day of Sign languages

SDP titled 'Gender Studies' from 20th to 28th December 2021.

Slogan Writing Competition on 'Role of Culture in Shaping a secular and United India'

Lecture on the topic 'Gandhi and Cosmopolitan Ideal'

Gender Champion Cell organized AMARANTHINE'22 on the theme 'Breaking the Stereotypes'

webinar on 'Importance of National Integration on Nation Building'

Ek Bharat Shreshtha Bharat Camp, 23-28 August, 20-25 September, 19-24 December 2021.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	[View File]()

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college firmly believes in the constitutional obligations: values, rights, duties and responsibilities of citizens and continuously make efforts to make the students aware of these values.

To meet these objectives several activities were organised by different departments and societies of the college.

The college and the departments organises 'Orientation programs' for the students to inform them about the rules and regulations and the choices available to them.

The college has established the "Centre for Legal Literacy, Awareness and Aid to impart basic knowledge and awareness about the legal framework.

NSS has organised several events and celebrate days of importance to make students aware about the constitutional values such as Clean India Initiative, World Food Day, International Day for Elimination of Violence against Women among several others.

On the World Day of Social Justice, a symposium was organized on the topic 'Importance of Social Justice Consciousness Among the Youth', 20th February 2022.

NCC unit of the college is also involved, throughout the year, in activities that help students to incorporate constitutional ideals in their characters.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year Daulat Ram College celebrates several days and events of national and international by conducting different kind of activities. Days and events celebrated in the academic year 2021-22 include:

National Girl Child Day, Jan. 2022

NCC celebrated Kargil Vijay Diwas on 26th July 2021

International Dog Dayon 26th August 2021

World Rivers Day 25th September 2021.

International Yoga Day Celebration, 21st June

World Environment day 5th June

Pride Month, June

World Paper Bag Day, 12th July

International Literacy Day, 7th-8th September 2021.

International Day for preservation of the Ozone Layer, 16th September.

International Day of Sign languages,23rdSeptember 2021

52nd NSS Day, 24th September 2021

World Cotton Day in October 2021.

World Food Day on 17th October 2021.

Pledge Taking Ceremony on Rashtriya Ekta Diwas on 31st October 2021.

On 14th November, Children's Day

International Day for the Elimination of Violence Against Women, 25th November

Parakram Diwas, 23rd January 2022.

World Cancer Day, 4th February 2022.

World Day of Social Justice, 20th February 2022.

On 28th February 2022, National Science Day.

World Mental Health Day, 7th October 2021.

International Women's Day, 8th March 2022.

World Environment Conservation Day, 4th August 2021

Data Protection Day, 28th January 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1. **Title: Sustaining and Maintaining Solid Waste Management system**
2. **Objective of the Practice:**

To develop a decentralised waste management system to help in protection of environment.

1. **Context: Delhi Produces heaps of solid waste which is not treated properly and creates further pollution.**
2. **The Practice:**

The Solid waste is segregated. Fallen leaves and some of the paper waste is recycled in the campus while the rest of paper waste is given to recycling vendors.

1. **Evidence of Success**

It has helped in making manure from fallen leaves, provided employment, helped in research.

   1. Problems Encountered and Resources Required

The system is unable to generate sufficient resource for payments to employed persons.

Best Practice 2

   1. Title: Sustaining and Maintaining Green Campus
   2. Objective of the Practice:
        ○ To maintain a green and clean campus and help in "Climate Action".
   3. Context:

The climate change is increasing the ambient temperature.

   1. Practice:

Every year new herbs, shrubs and trees are planted and maintained on campus by students and staff on campus.

   1. Evidence of Success:
        ○ 500 plants with 100 varieties.
        ○ Several Butterfly species.
        ○ Dragonfly
        ○ Award
        ○ Improved soil.
   2. Problems Encountered and Resources required:

Staff lacks training.

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

1. Ethos of environmental consciousness: the college is engaged in continuous efforts of maintaining a clean, green, zero waste, plastic free campus. This is achieved by segregating and recycling waste of different kinds. The college is also having a well-functioning Recycling unit.

2. Well-equipped and technically advanced labs like Zebrafish facility, Psychology Resource Centre, and Drosophila lab. These facilities are instrumental in excellence in teaching and research.

3. Library with Braille section: the college believes in providing equal opportunities to all. The college library has a large section for such students and houses more than 400 books in Braille.

4. The college has developed IT facilities including ICT enabled classrooms, smart boards, projectors, computer labs.

5. Vidya Vistar scheme: To increase cooperation and sharing among educational institutions the college is collaborating with Government Girls College, Magra Punjla, Jodhpur and Government College, Chouthan, Barmer under the Vidya VistarScheme.

6. The college is actively engaged in gender sensitisation through academic workshops, SDPs etc. and cells like WDC and Gender Champion Cell.

7. The college offers multitude of add-on courses for capacity building and student enrichment. These add-on courses include language courses in seven foreign languages, French, Italian, German, Spanish, Chinese, Korean and Japanese.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **The Academic Calendar was planned and implemented through IQAC meticulously.**
- **Orientation programmes on various papers (by Departments/BA Programme Committee/ TPC sub-committees) conducted to enable students to make their choices of papers in DSE, SEC, AECC, GE in respective semesters.**
- **Well-equipped and technologically advanced laboratories such as Zebrafish Lab Facility, Drosophila Resource Centre, and Psychology Resource Centre facilitated major research projects sponsored by ICSSR, ICPR, UGC, CSIR, DRDO that provided experiential learning to the students.**
- **A well-stocked Library with a repository of over one lakh volumes, alongside a vast digital database. We also take pride in the rich Braille Section that is useful for visually impaired students.**
- **Several Add-on Certificate Courses and SDPs/FDPs for skill enhancement.**
- **Institutional collaborations with two colleges in Rajasthan under the Vidya Vistar Scheme, facilitated sharing of academic resources.**
- **Innovative pedagogy including use of immersive classroom lectures, tutorials, practical sessions, field visits, documentary screenings, and heritage walks. Students are also trained in ICT tools, and are provided supplementary academic resources like e-books, study material, and previous years' question papers.**
- **Equal Opportunity Cell/Enabling Unit facilitated academic activities for differently-abled students.**
- **Robust and comprehensive evaluation/assessment methods such as assignments, class tests, term-papers, projects, group discussions, and presentations by students.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://dr.du.ac.in/#

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)	

- **Regular tutorial classes, revision classes, and mock practical exams were conducted well in advance before the preparatory leave for examinations.**
- **Use of varied/diverse pedagogic methods , screening of films, documentaries, field visits, heritage walks, ICT-enabled digital learning resources etc. enabled the students to build more grounded understanding of the subject.**
- **For lab-based subjects, students were trained to develop an understanding of the subject through experiments which were evaluated.**
- **Students were trained to develop reading hours, imbibe critical thinking, and hone their analytical writing skills through written assignments, class tests, project reports, case studies, and presentations for a comprehensive understanding on the subject.**
- **Students develop an inter-disciplinary perspective, diverse skill set, and enriched peer-group learning through participating in various conferences, seminars, workshops, debates, quizzes both across and within colleges and disciplines.**
- **With a commitment to build and enrich the spirit of achievement and excellence in academics, 100 Proficiency Prizes, 51 Instituted Prizes, and 36 Merit Scholarships, and 8 Instituted Scholarships were awarded to students.**
- **To enable holistic development, students across disciplines were encouraged to participate in Extra Curricular Activities, Sports, and Community Outreach Programmes. Platforms like Placement Cell are available for providing career guidance, and employment/internship opportunities.**

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	http://dr.du.ac.in/researchlab.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.	**B. Any 3 of the above**

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

25

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

991

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

991

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

• **Various departments organised inter-disciplinary, value-based education programmes which cultivated an inclusive learning space - peer group learning, enhancing holistic growth and inculcating professional ethics (by Placement cell), and integrity of research work that generated awareness on plagiarism, and misrepresentation of facts in addition to course curriculum.**

• **Psychology Resource Centre provided resources to students and staff through various initiatives such as Mental Health Counselling Centre, Positive Psychology, Capacity Building and Value Education.**

• **Various societies and cells inculcated human values and spirit of synchronization and reconciliation such as Gandhi Study Circle (on self-reliance and co-operation); Eco Club and Recycle Unit (zero-waste management, environmental consciousness, keeping the college green and clean, natural resource conservation, energy efficiency, and sustainable development); Social Outreach Programmes by NSS and NCC (social service/community outreach, cleanliness drives, plantation drives, awareness campaigns, health and hygiene); Women Development Cell and Gender Champion Cell (awareness about gender-based discriminations, understanding of women's rights, long-term and sustainable social change); . Equal Opportunity Cell (ethos of inclusivity).**

• **SPIC MACAY organised several events to inculcate values**

embedded in Indian heritage and culture among students.

• Diverse cultural programmes by the North East Cell initiated celebration of the rich cultural traditions of Northeast India.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2126

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sites.google.com/dr.du.ac.in/curriculum-delivery-and-feedba/feedback/feedback-form

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1692

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

785

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- **All the departments teaching humanities and commerce engage in tutorials with students from which the advanced learners and slow learners have been benefiting a lot. The students are encouraged to ask questions to clarify their doubts.**
- **Teachers conduct continuous assessments in the form of quiz, projects and classroom activities to identify the learning levels of the students and tailor their teaching methods to suit the individual learning levels.**
- **Special classes are held at the request of those students who are lagging behind as they may either be slow learners or find it difficult to grasp certain topics due to language problems.**
- **Discussions on topics that are not included in the syllabus but are related ones are also taken up for the benefit of the advanced learners. Most students find this very useful.**
- **Apart from this, the Sanskrit department held a remedial class for teaching Barah software to students to acquaint themwith specific software for Sanskrit. In another remedial class held for the Sanskrit students, they were trained in Sanskrit translation.**

File Description	Documents
Link for additional Information	http://dr.du.ac.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4104	183

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **The legacy of academic excellence was maintained by the IQAC which coordinated the 'academic calendar' to facilitate student-centric learning beyond the classroom.**
- **Teachers and students actively participated in the International and National Conferences, Seminars, Symposiums, and Colloquiums alongside curricular development programmes.**
- **Students were encouraged to raise questions and initiate discussions that focused on problem-solving and critical thinking.**
- **To inculcate knowledge through creative thinking, discipline-specific, as well as interdisciplinary in-house Skill Development Programs, were organized. Students were trained to promote subject-based skills, life skills and learning abilities.**
- **Students have been engaged in research work through well-equipped and technologically advanced laboratories such as Zebrafish Lab Facility, Drosophila Resource Centre, and Psychology Resource Centre, Recycling Unit which facilitated major research projects sponsored by ICSSR, ICPR, UGC, CSIR, and DRDO, DU Innovation and star Innovation, Projects, DBT star college projects.**
- **Case studies and micro-research projects enabled the students to critically reflect on the curriculum content and adopt a problem-solving attitude. Journal clubs,**

- research papers discussions, and classroom activities like role play helped students in experiential learning.
- ICT tools and applications are employed to solve problems in mathematics/ statistics/computer science/commerce through appropriate software and programming skills, like Tally, SPSS, LaTeX, Mathematica, R, TORA.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://sites.google.com/dr.du.ac.in/experential-learning-drc/home

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The existing ICT infrastructure enabled the College to seamlessly adapt to the online mode since the onset of Covid-19 pandemic.
- The college used online platforms to facilitate enriched teacher-student interactive interfaces that have significantly transformed traditional pedagogical methods.
- Teachers used ICT-enabled Smart Classrooms with projectors, whiteboards, the latest audio-visual equipment and Wi-Fi connectivity to amplify experiential learning.
- Teachers created multimedia-rich presentations, educational videos, and interactive simulations that catered to various learning styles and abilities. These tools enabled them to bring complex concepts to life, making them more accessible and understandable to students.
- Teachers facilitated the learning process by providing relevant study materials to the students who engaged in debates on vital issues related to the course curriculum. The study material was uploaded on online platforms like Google Drive and Google Classrooms for easy access by the students.
- Online assessment tools were used to create quizzes, exams, and assignments. These tools provided instant feedback to students, allowing them to track their progress and areas for improvement.
- Electronic resource packages like INFLIBNET and National Digital Library are effectively used by teachers to enhance

the teaching-learning experience.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sites.google.com/dr.du.ac.in/icttoolsdrc/home

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

183

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

183

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

130

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2019

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **As per the university guidelines for Internal Assessment (IA), students submitted one class test and one assignment for each paper in each semester on the google classroom as well as in hard copy before the due date.**
- **Questions in the assignments/tests were framed to test the critical thinking and learning outcomes of the courses.**
- **Students learned to complete the assignments/term papers/answers to reflect critical/analytical thinking without resorting to plagiarism.**
- **The assignments/answers were evaluated by teachers. As an essential part of the inclusive learning process, the suggestions/reviews by teachers were shared with students. The grading was transparent, and class discussion of**

- assignments enabled students to improve their understanding.
- Individual/group presentations and group discussions were encouraged as an interactive mode of teaching-learning to enable students to express their thoughts and ideas effectively.
- Students completed various projects on the basis of research questionnaires and analysed the findings in the project reports.
- A continuous and comprehensive assessment process enabled teachers to assess the course outcomes, and their suggestions helped students to improve their understanding and performance.
- Attendance is an integral part of internal assessment. The systematic monitoring of students' attendance has had a positive impact on them regarding the importance of having adequate attendance.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.dr.du.ac.in/internal-assessment.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time bound and efficient.

- Grievances of students if any related to Internal Assessment (IA) were resolved efficiently as transparency was ensured by discussing the evaluated assignments/answers with the students.
- The suggestions/reviews by the teachers enabled students to improve their writing skills and have a better understanding of the topics.
- The students who missed their Internal Assessment due to medical issues, their involvement in Extra-curricular activities, or some unavoidable circumstances were given a chance to write the retest.
- Various departments offered the students an opportunity to improve their performance by rewriting/retest wherein they could improve the marks/grades.
- The moderation committee of various departments moderated

- the marks of internal assessment which was uploaded on the website of the college.
- The teachers as well as students were notified by the office of the college to cross check the marks of the IA uploaded on the website and report discrepancies (if any) to the concerned authorities within the stipulated time.
- The discrepancies reported were rectified immediately.
- The Internal Assessment marks were sent to the University within the stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.dr.du.ac.in/internal-assessment.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The outcomes of various undergraduate programmes offered by the institution was explicated in the department profile in Information Bulletin which was uploaded on the college website.
- College organized an orientation programme for incoming students about various options and Programme Outcomes (POs) and Course Outcomes (COs) of various course options available to them so that students can make an informed choice.
- Various departments also organized orientation programmes for students to provide an overview of the course curriculum and its outcomes.
- Student Alumni were invited to interact with students to give them first-hand information about the programme and course outcomes and inspire them with their journey and career path.
- Career counselling across disciplines was organized to provide space for inclusive learning and interaction with peer groups to comprehend various career options in Research, Teaching, Civil Services, Journalism, Law, NGOs and other agencies.
- Students were trained to promote the subject skills, life skills, and learning abilities in the in-house Skill Development Programmes.

- **Part-time Certificate/ Diploma/Advanced Diploma Courses in Foreign Languages such as French, German, Spanish, Italian, Chinese, Japanese and Korean through the Centre for Foreign Languages in collaboration with various departments/institutions facilitated a comprehensive growth of the students in various career options.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.du.ac.in/index.php?page=cbcs-syllabus
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- **A rigorous process of continuous evaluation of the outcomes of various programmes and course curricula was implemented.**
- **Teachers designed Lesson Plans for all the courses/subjects at the beginning of each semester to ensure that the pedagogy is in sync with the PSOs.**
- **Regular tutorial/revision classes were held to clarify doubts and guide/mentor students to achieve academic excellence and promote various career options. The teachers employed different mechanisms and strategies to assist the slow and advanced learners to better achieve the POs and COs.**
- **Group discussions, debates, presentations, project reports, written assignments, term papers and class tests were some of the evaluation strategies to assess the understanding and performance of the students.**
- **The suggestions/reviews on the assignments/class tests by the teachers enabled students to improve their performances in the University semester examinations.**
- **Students availed the opportunity to learn outside the classroom by interacting with the resource persons/subject experts which strengthened multidimensional perspectives/holistic understanding of the course curriculum/discipline and career avenues.**
- **The Placement Cell of the college was active and worked with dedication and enthusiasm to provide top internship and recruitment opportunities to the students.**
- **College provided a Letter of Recommendation (LOR) to the**

students who required it for their future endeavors.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://sites.google.com/dr.du.ac.in/drc-annual-reports/home

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1209

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://sites.google.com/dr.du.ac.in/drc-annual-reports/home

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLSd2nwLv3Bo9cT1m_nsxlzqQDREpAGsDqM2vlrKsI1s6kiMklQ/viewform

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Rs 72,500

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.du.ac.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

142

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

90

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

50

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College life is not just about attending lectures and acing exams; it's also about personal growth, building skills, and creating memorable experiences. In 2021-22, our college community embraced a wide array of extension activities that allowed students to engage in extracurricular pursuits, develop new talents, and make lasting memories. The Major initiatives taken by the college are:

- NCC and NSS have organised various community outreach program regarding COVID-19 helpdesk, International Dog Day, Anti-COVID task force etc. Students have participated in various State and national level NCC & NSS camps during the

year.
- **Students actively participated in community service activities, such as volunteering at local NGOs, organizing blood donation camps, and conducting awareness drives on environmental issues, ills of single use plastics, shelter for strays drive, Plant for tomorrow, Women's well-being etc.**
- **Various National and International day like Parakram Diwas, Mental Health, Republic Day, Independence Day, International Literacy Day etc. were celebrated to provide an opportunity for students to come together, celebrate their heritage.**
- **Jalsa 2021 was the second virtual edition of the annual Diwali celebration, on the theme Barkat-e-Zindagi. With the tagline 'Unravel the Humanity in You', all funds collected from the event were donated to an Orphanage in Delhi.**

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/societies.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., during the year

57

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6276

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

137

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching-learning eg

- **Classrooms: 52**

- **Laboratories: 26**

- **Computer Labs: 2**

- **Sports Complex Lab: 1**

- **Computers:889**

- **Smart Boards : 7**

- **Library with Total Books: 1,01703**

- **Braille Equipment : ANGEL DAISY PLAYER (In running 30 are available)**

- **Braille Books: 400+**

- **Smart TV:4**

- **Projectors: 33**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://sites.google.com/dr.du.ac.in/drc-infrastructure/home?pli=1

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for

1. For Academic and Cultural Activities:

- **Sadbhavana Bhavan (capacity 2500 persons)**
- **Conference Hall, (capacity 100 persons)**
- **Front lawn**
- **Nescafe Area: Where Street plays are enacted**
- **Rang Shala (amphitheater), (capacity 100 persons)**
- **Seminar Hall, (capacity 150 persons)**

2. For Sports Activities Indoor:

- **Sadbhavana Bhavan with Basketball and Tennis Courts Ground**
- **Sports ground andState of the art Gymnasium,**
- **Physiological monitoring facility,**
- **Sportsperson recuperation and relaxation facility.**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://sites.google.com/dr.du.ac.in/drc-infrastructure/home?pli=1

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

23

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://sites.google.com/dr.du.ac.in/icttoolsdrc/home]()
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]()

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3742300

File Description	Documents
Upload any additional information	[View File]()
Upload audited utilization statements	[View File]()
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File]()

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **College maintains a spacious Library with an area of 10174 Sq m. and utilized by the faculty members and students to enhance their knowledge.**

- **Library is well equipped with a reading capacity of around 200 readers including students and teachers and is duly Wi-Fi enabled.**

- **Digital libraries are made available with 25-30 computers with internet connectivity.**

- **The OPAC module of the software allows for a full search of the library database by entering preferred terms, making information retrieval a seamless process.**

- **Library has availability and membership of N-List and recently got the membership of DELNET also.**

- **Students and Teachers can avail the benefit of DELNET services.**

- **Name of the ILMS – KOHA Library Software (latest version)**

- **Year of Automation (December 2022)**

- **The older version TROODON Version 4 (from 2003 up till December 2022)**

- **Technology: Barcode**

- **Partial / fully - Fully Automated**

- **Available bandwidth: ? 50Mbps**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://216.48.190.215/cgi-bin/koha/bb.pl/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

10,98,315

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

350

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The college has well-equipped computer labs with the most recent Pentium machines. The labs are connected to the Delhi University intranet and offer internet access.**

- **The office IT resources are sufficient to serve the college's operational and instructional requirements.**

- **Uninterrupted power supply is made accessible on campus for uninterrupted internet access.**

- **All computers on the college network are protected by antivirus software that is up to date.**

- **At the end of each term, internet-connected PCs are formatted to get rid of any malware or temporary files.**

- **Outsourcing IT-related equipment maintenance provides a cost-effective way to ensure that the equipment is properly maintained.**

- **The college has installed software on PCs in accordance with the needs of several departments. This ensures that students and faculty have access to the software required for their studies and jobs.**

- **Students and Staff members are taught the ways to use IT resources securely and ethically.**

- **Through the Reprographic Centre, the college provides th facility of photocopy large-scale printing and spiral binding activities, ensuring that the demands of students, teachers, and other stakeholders are satisfied as soon as possible.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/spreadsheets/d/17ksGFDrxq9I0SAMosaaljJAAWrhKXoi7l3U16baAM-Y/edit#gid=0

4.3.2 - Number of Computers

889

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12825576

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College infrastructure Maintenance and Care is managed as follows:

Infrastructure Responsible person 1. Common Facilities including Staff rooms, Classrooms, Lift, Seminar Hall, Conference room,Auditorium Academic and Administrative Offices, Caretaker along with his team members 2. Departments and Laboratories

Teacher-in- Charge 3. Library and Study room Librarian 4. Sports facility Sports Department

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/17QGu5UvaJw0Cp-snuwkXgop9AOlY_FO7NjkctDc9lck/edit?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

402

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

179

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://www.dr.du.ac.in/
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1479

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1479

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

85

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1141

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1141

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

44

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- Students are engaged in various administrative activities including overall management of college fests, Programmes, discipline maintenance and departmental society student councils etc.
- The College ensures equal participation of the students of being a part of either of the three committees namely NSS, NCCand NSO (National Sports Organization) which ensures disciplinary and social values in them.
- Co-Curricular Based Events form a major chunk of the activities maintained by various departmental societies and IQAC (Internal Quality Assurance Cell) which conduct regular Workshops, FDPs, Skill Development Programmes, Webinars, Conferences etc.
- Each department has student representatives from all the three years who give feedback on teaching learning process, choices in Generic Electives, Skill Enhancement Courses and Discipline Centric Electives and other improvement areas in the department.
- Student's participation has been extended by including their representatives in the IQAC where they contribute to the evolution of the college by registering their perspective.
- Student's handle different societies social media channels, thereby, showing active representation in all fields which ensures their all round personality development.
- Passed out students who have created a niche for them in the society are felicitated by the college by inviting them as Chief Guest at the Annual Function of the college.

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/annual.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

208

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We are still in the process of registering alumni association

File Description	Documents
Paste link for additional information	https://drcaa.org/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**B. 4 Lakhs - 5Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the college is to enable holistic development of the students,providing an environment for the growth of intellectual, moral, ethical, physical and emotional well being. The governance of the institution is reflective of this vision and mission from the following points:

- Regularity and Punctuality in Teaching Learning

- Fully wifi enabled campus, well equipped laboratories, classrooms with LCD projectors, a conference hall, a library with two braille computers and a braille printer, a state of art gymnasium

- A closed circuit television unit of 50 cameras

- Organisation of:

1. six Skill Development Programmes,helping approximately thirteen hundred students

2. two faculty development programmesfor the teaching staff

3. three skill enhancement programmesfor the non-teaching staff

- The Divyangans are facilitated through Enabling Unit .

- Commenced add-on courses through collboration with:

1. Delhi State Legal Service Authority and started"Legal Literacy, Awareness and Aid".
2. Meghna Desai Academy of Economics to introduce "Data Analytics with R"

- Resource centres

1. Zebrafish Lab and resource centre,
2. Drosophila Resource Centre,
3. Psychology Resource Centre
4. Plant Tissue Culture.

- 20 companies approached the college Placement Cell and Career Counselling Unit, providing placements to 73 students and internships to 137 students .

- English and Psychology departments executed mentorship programs

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/annual.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. **A. As a Statutory Body, the Staff Council of the college convened by council Secretary consisting of all the teachers and librarian, disburses responsibilities among themand encourages representation as well as decentralised decision making. The Council worksthrough its committees namely:**

   - **Admission**
   - **Hostel**
   - **Discipline**
   - **Teaching Programme**
   - **Purchase**

and:

   - **Sport Board**
   - **National Service Scheme**
   - **Building and Maintenance**
   - **Enabling Unit**
   - **Women Development Cell etc.**

1. **B. There are several Student Societies which work with teacher Convener andother faculty members.Some such societies are:**

   - **Poetry**
   - **Film and Photography**
   - **Debating**
   - **Quiz**
   - **Fine Arts**
   - **Indian Music and Dance**
   - **Western Music and Dance etc**

Some special committees such as the Internal Complaints Committee constitute of teaching, non-teaching and student representatives for dealing with any cases such as sexual harassment at

workplace.

2. The Vice Principal and the Bursar share administrative and financial responsibilities of the Institutional Head, bringing in decentralised and participative management.

3. The college Governing Body has 15 members that includes Two university representatives, Two teacher representativesfrom the college and onenon-teaching representative. Thereby, it ensures more participative and democratic decisions onvarious issues.

3. Student feedback is obtained regularly as a crucial input for more effective governance policies.

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/annual.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The effective deployment of institutional strategic/perspective plan is visible from the following points:

- The core ethos of the college is to inculcate knowledge by virtue of critical thinking and democratic values that foster academic freedom. The IQAC, after rigorous deliberation,coordinates the 'academic calendar' of events such as International and National Conferences alongwith curricular development programmes.
- The Teaching Programme Committee constructs and executes strategies for seamless teaching and learning.
- The Libraryhas around one lakh twenty thousand books with a digital database and a Braille section.
- The Star Innovation Project and other cross-cultural internationalprojects thathave contributed significantly to our academic capital.
- For enriching the spirit of achievement, various prizes are awarded to students.
- The college envisages ICT facilities and Computer Labs. During the pandemic,plans were strategized for online platforms and G Suite institutional IDs for faculty and students, channelising smooth conduct of classes in virtual

mode.
- **One of the strategic plans was the formation of the disaster management committee.**
- **A commendable initiative was to create a repository of contact details of doctors and mental health expertsfor telephonic consultation to pandemic affected students and teachers.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	[https://www.dr.du.ac.in/annual.php]()
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has got Governing Body,Staff Council withPrincipal, which works through the various council committees and IQAC.College GBapproves the broad policies laid by the Ministry of Higher Education, UGC and DU.

For recruitment, College follows the non-teaching recruitment rules and UGC rules.

Policies, college:

- **uses ESamarth,startedby DU is used forexamination.**
- **supports theSchool of Open Learningthrough contact classes**
- **established a Cluster-Innovation Centre**
- **collaboratedunderVidya Vistar Schemewith Government College, Chouhtan and Government Girls College, Magra Punjala, Jodhpur and organised19 programmes underthis scheme**
- **granted leaves toteachers for:**

1. **study/development/training programmes: to 1**
2. **child-care: 4**
3. **maternity: 3**
4. **adoption: 1**

- **Awarded for**

1. **25 years of service: 8 teachers and 6 non-teaching staff members.**
2. **Best employee: Mr. Rajvir Giri and Mr. Vinod Kumar Choudhary**

- **New recruitement of: 11 and promotion of2 non-teaching staff members.**
- **Medical bills reimbursed (rupees 1,11,38,022/-).**
- **DUTWF provided exgratia payments for the families of two Covid victims - Dr Amarjyoti and Dr Tarun (rupees 10, 00, 000/-**
- **Staff members contributed to surgery expenses of Mr. Prem (rupees 67,000/-**
- **All 4500 students (members of WUS) avail medical facility.**
- **IQAC enhances the quality of academic pursuits through periodic assessment of staff**

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/annual.php
Link to Organogram of the Institution webpage	https://www.dr.du.ac.in/administration.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Various welfare measures for teaching and non-teaching staff include:

1. residential facilities,

2. adequate infrastructure facilities for the specially abled staff , and

3. medical facilities.

- The medical expenses of the permanent staff are reimbursed. The college volunteers to contribute financially towards the medical expenditures of the staff whose bills are not reimbursable.

- A Welfare Fund was created to contribute to the families of our loved ones whom we lost during the second wave of Covid-19

4.Career advancement and promotions are a regular practice to motivate the staff in performing their responsibilities efficiently.

5. Teachers are provided with duty leaves for attending conferences and seminars.

6. Various in-house programmes such as Faculty Development, Skill Development, Value Engagement, Capability Building and Personality Development were organised for the staff.

7. The inclusive approach in decision making of the Governing Body is ensured through active participation of teacher's representatives in all the major decisions that concern them. Staff Associations represent several concerns of the staff in the policy making process.

8. As per the norms of the ward quota in the admission process of the University, the wards of staff avail the facilities in the college.

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/forms.php
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

27

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

76

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **The college has an annual appraisal system in place wherein the teachers fill and submit their APAR forms to IQAC, whichevaluates and eventually forwards it to a commitie comprising of two university representatives and the**

principal. This committee reveiews and reccomends to the dualy constituted selection committee which finally assesses and accordingly promotes the teachers.

- The non-teaching staff members fill the appraisal forms, a reporting officer above him/her further fills and submits the form to the reviewing officer (Invariably the principal/AO).
- Thus on the basis of the performance appraisal, the satff is promoted and given other incentives.
- In case of complaints against any teacher, suggestions and guidance are provided by the principal on a one-to-one basis.
- Due recognition is given to the commendable work of the non-teaching staff through felicitation by the Principal as 'Principal's Award' in the College Annual Day function.

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/annual.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External audit has been conducted by an external agency, chosen from the University Panel. The bills, vouchers and revenue expenditure have been examined and bookkeeping including stock and purchase register are checked. Utilisation certificates of grants received from various sources are audited, objections, if any, are responded to. Procedural improvements suggested have been approved by the Governing Body. Action Taken Report (ATR) are furnished to the respective auditors.

Internal audit:

1. The Principal submits proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.

2. Expenses are monitored by the accounts department as per

the budget allocated.

In 2021-22, all vouchers were audited by an internal financial committee. The expenses incurred under different heads were checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal.

The college follows all financial rules, regulations and guidelines under the GFR rules of the Govt. of India under the supervision of the bursar, SO accounts and Principal. All payments are made through PFMS. All purchases are made through GeM, all quotations are opened in the presence of the purchase committee

File Description	Documents
Paste link for additional information	https://sites.google.com/dr.du.ac.in/6-4-1?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

965000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The college has gained approval for the infrastructural expansion wherein RITES India Pvt. Ltd. has been granted the contract for the construction of a three storey building for the college.

- **Further, the college has access to digital classroom and platform like Zoom which have been optimally utlized to conduct online meetings, webinars inviting keynote spakers.**
- **Also, staff selection and interviews have been conducted in a streamlined manner during the pandemic times using these plateforms.**
- **The college sends its proposals to UGC and the alloted funds are distributed among the faculty members based on merit of the concerned proposals.**
- **The faculty is encouraged to apply for funds from agencies like ICSSR, DBT, DST etc. for research projects and organising conferences.**
- **Some funds are collected as part of the fee from the students. These funds are used by the individual departments for organising practicals, conducting research and buying equipment.**
- **The association funds, collected along with the fees and further raised through sponsershipsare used forassociation activities of students.**
- **Our alumni and faculty often provides tuition fees for the poor and the needy students.**
- **the recycling unit of the college further ensures the sustainable utilisation of resources.**

File Description	Documents
Paste link for additional information	https //www.dr.du.ac.in/admission.php
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the college is actively involved inmaintaining the quality ofacademic as well as non-academic activitiesofthe college. The IQAC contributed significantly for institutionalising the quality assurance strategies and processes in the following manner:

1. **IQAC conductsregular meetings wherein the proposed activities are discussed and the academic calendar is prepared.**

- **The nature, content and the resource person/s conducting the programme are monitored to maintainquality standards.**

- **It is ensured that the topic of the activity is appropriate to the institution and relevant for the students, teaching or non-teaching staff.**

- **At least one member representative of the IQAC attends the event to ensure the above given aspects.**

- **Feedback forms arecirculated and the responses are carefully analyzed for further improvement.**

1. **It promotes use of google classroom facilities as complementary to offline teaching learning.**

2. **It promoted digital literacy by organising SDP on digital classroom learning and presentation for all the enrolled students.**

3. **It encouraged teachers to fill their Annual Performance Assessment Reports and submit it to the IQAC coordinator.**

4. **Members planned, organized and conducted 'Digital Learning through ICT Tools' a Skill Enhancement Workshop for the Nonteaching Staff, which was attended by 45 Nonteaching Staff members.**

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/naac-iqac.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- **The institution conducts periodic reviews of the teaching-**

- learning process, structures, methodologies of operations and learning outcomes, through IQAC set up as per norms and records the incremental improvement in various activities.

- IQAC also collected the student satisfaction feedback regarding teaching at the end of academic session 2021-22 and student satisfaction survey in 2021-22 to assess the grey areas, which needed improvement.

- The Principal along with the IQAC members holds regular meetings with each department to assess the performance of their students in internal as well as external assessment. In case of any problem, resolution is promptly discussed and arrived at. During the online teaching period of the pandemic, the teachers took their classes through google classroom which was linked to their official ID.

Thus IQAC could monitor the regularity of the classes and the student teacher interaction during the class. As the IQAC felt that it was important to provide hands-on experience for Science, Psychology, Music, Commerce and Sports, during the covid period offline classes were organised by the college for those interested and willing to travel.

File Description	Documents
Paste link for additional information	https://www.dr.du.ac.in/files/IQAC/IQAC%20minutes%20with%20ATR%202020-21.pdf
Upload any additional information	View File

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | A. All of the above |

File Description	Documents
Paste web link of Annual reports of Institution	https://www.dr.du.ac.in/annual.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is actively engaged in the promotion of gender equity and addressing the issues related to gender disparity. The issues related to different aspects of gender inequality and its socio-economic and political implications are part of different courses.

The college is providing different facilities for women such as counselling, medical room, hostel; and for safety and security female security personnel, CCTV cameras.

There is an institutional mechanism for addressing the complaints of students and faculty including ICC and Grievance Committee.

Different cells and societies of the college like NSS, Gender Champion Cell, Women's Development Cell and different departments, through talks, seminars, workshops and competitions throughout the academic session, are continuously involved in addressing various facets of gender inequality.

Programs conducted by different societies:

SDP titled 'Gender Studies'

Workshop on Gender Issues

Poster making competition "Empowering Girls for a Brighter Tomorrow: My Voice Our Equal Future"

'Breaking the Stereotypes'

Panel discussion on the theme 'Women of India'

A webinar on International Day for the Elimination of Violence Against Women; 'Women's Roles and Challenges during the Covid-19 Pandemic'; 'Women's Well-being'

Short video speech competition, 'Contribution of Women Freedom Fighters in India's Independence Struggle'

International conference on 'Women's Well-being and Flourishing'

File Description	Documents
Annual gender sensitization action plan	https://www.dr.du.ac.in/gender-champion-cell.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sites.google.com/dr.du.ac.in/facilitiesforwomen/home

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Daulat Ram College segregates waste and waste is collected in the

garbage bins with separate sections for dry and wet waste.

The garbage collection personnel are trained to segregate dry fallen leaves from the other waste on the campus.

Only 5-10% of solid waste is sent out of the campus for disposal and fallen leaves are collected and recycled in the recycling unit of the college.

The college has a well-equipped Recycling Unit that has two units 1) for recycling leaf waste of the campus 2) Waste paper recycling.

During the year around 9909 kgs of leaf waste was processed to made manure of 3303kg.

The paper recycling unit processed around 8kg of waste paper and cardboard cartons to make products like carrying bags and paintings.

Over the years the college has accumulated a good amount of e-waste that is collected and stored to be sent to recyclers. The college also collects e-waste for recycling.

The college has sanitary napkin incinerators installed in the toilets. These can incinerate the used soiled napkins.

The rain water harvesting unit and the RO waste-water recycling unit are also in place.

Chemical waste is properly managed through appropriate channels.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://sites.google.com/dr.du.ac.in/recyclingunitdrc/home
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction	B. Any 3 of the above

of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Students from diverse cultural, and regional backgrounds are admitted every year, the college provides them an environment where students learn to work together and respect diversity.

Departments and societies such as the Northeast Cell, Enabling

Unit, NSS, NCC, Women Development Cell and Gender Champion Cell of the college organise co-curricular and extra-curricular activities to promote harmony and tolerance.

Facilities have been created to help differently abled students and workshops, conferences and festivals are organised to improve their skills and showcase their talent.

The institution helps the economically weaker section with financial assistance by providing fee concession which helps them to meet the financial burden of education. We also provide books under the book bank scheme in the library.

Programmes addressing the issues of diversity and harmony:

A workshop on International Day of Sign languages

SDP titled 'Gender Studies' from 20th to 28th December 2021.

Slogan Writing Competition on 'Role of Culture in Shaping a secular and United India'

Lecture on the topic 'Gandhi and Cosmopolitan Ideal'

Gender Champion Cell organized AMARANTHINE'22 on the theme 'Breaking the Stereotypes'

webinar on 'Importance of National Integration on Nation Building'

Ek Bharat Shreshtha Bharat Camp, 23-28 August, 20-25 September, 19-24 December 2021.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college firmly believes in the constitutional obligations:

values, rights, duties and responsibilities of citizens and
continuously make efforts to make the students aware of these
values.

To meet these objectives several activities were organised by
different departments and societies of the college.

The college and the departments organises 'Orientation programs'
for the students to inform them about the rules and regulations
and the choices available to them.

The college has established the "Centre for Legal Literacy,
Awareness and Aid to impart basic knowledge and awareness about
the legal framework.

NSS has organised several events and celebrate days of importance
to make students aware about the constitutional values such as
Clean India Initiative, World Food Day, International Day for
Elimination of Violence against Women among several others.

On the World Day of Social Justice, a symposium was organized on
the topic 'Importance of Social Justice Consciousness Among the
Youth', 20th February 2022.

NCC unit of the college is also involved, throughout the year, in
activities that help students to incorporate constitutional
ideals in their characters.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness	A. All of the above

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year Daulat Ram College celebrates several days and events of national and international by conducting different kind of activities. Days and events celebrated in the academic year 2021-22 include:

National Girl Child Day, Jan. 2022

NCC celebrated Kargil Vijay Diwas on 26th July 2021

International Dog Dayon 26th August 2021

World Rivers Day 25th September 2021.

International Yoga Day Celebration, 21st June

World Environment day 5th June

Pride Month, June

World Paper Bag Day, 12th July

International Literacy Day, 7th-8th September 2021.

International Day for preservation of the Ozone Layer, 16th September.

International Day of Sign languages,23rdSeptember 2021

52nd NSS Day, 24th September 2021

World Cotton Day in October 2021.

World Food Day on 17th October 2021.

Pledge Taking Ceremony on Rashtriya Ekta Diwas on 31st October 2021.

On 14th November, Children's Day

International Day for the Elimination of Violence Against Women, 25th November

Parakram Diwas, 23rd January 2022.

World Cancer Day, 4th February 2022.

World Day of Social Justice, 20th February 2022.

On 28th February 2022, National Science Day.

World Mental Health Day, 7th October 2021.

International Women's Day, 8th March 2022.

World Environment Conservation Day, 4th August 2021

Data Protection Day, 28th January 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1. Title: Sustaining and Maintaining Solid Waste Management system
2. Objective of the Practice:

To develop a decentralised waste management system to help in protection of environment.

1. Context: Delhi Produces heaps of solid waste which is not treated properly and creates further pollution.
2. The Practice:

The Solid waste is segregated. Fallen leaves and some of the paper waste is recycled in the campus while the rest of paper waste is given to recycling vendors.

1. Evidence of Success

It has helped in making manure from fallen leaves, provided employment, helped in research.

1. Problems Encountered and Resources Required

The system is unable to generate sufficient resource for payments to employed persons.

Best Practice 2

1. Title: Sustaining and Maintaining Green Campus
2. Objective of the Practice:
   - To maintain a green and clean campus and help in "Climate Action".
3. Context:

The climate change is increasing the ambient temperature.

1. Practice:

Every year new herbs, shrubs and trees are planted and maintained on campus by students and staff on campus.

1. Evidence of Success:

- 500 plants with 100 varieties.
- Several Butterfly species.
- Dragonfly
- Award
- Improved soil.

2. Problems Encountered and Resources required:

Staff lacks training.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Ethos of environmental consciousness: the college is engaged in continuous efforts of maintaining a clean, green, zero waste, plastic free campus. This is achieved by segregating and recycling waste of different kinds. The college is also having a well-functioning Recycling unit.

2. Well-equipped and technically advanced labs like Zebrafish facility, Psychology Resource Centre, and Drosophila lab. These facilities are instrumental in excellence in teaching and research.

3. Library with Braille section: the college believes in providing equal opportunities to all. The college library has a large section for such students and houses more than 400 books in Braille.

4. The college has developed IT facilities including ICT enabled classrooms, smart boards, projectors, computer labs.

5. Vidya Vistar scheme: To increase cooperation and sharing among educational institutions the college is collaborating with Government Girls College, Magra Punjla, Jodhpur and Government College, Chouthan, Barmer under the Vidya VistarScheme.

6. The college is actively engaged in gender sensitisation through academic workshops, SDPs etc. and cells like WDC and Gender Champion Cell.

7. The college offers multitude of add-on courses for capacity building and student enrichment. These add-on courses include language courses in seven foreign languages, French, Italian, German, Spanish, Chinese, Korean and Japanese.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

The Plan of action for the next academic year is the following:

1. To improve the infrastructure and increase the number of classrooms, the college is planning reconstruction of an academic block.
2. Improvement of infrastructure in the canteen area.
3. Improvement and further digitalization of library resources.
4. Modernization and digitalization of labs.
5. The college is planning to provide financial support for research by faculty member to improve the quality of research and provide students an opportunity to participate in research by helping their teachers.
6. The college is planning to sign MOUs to fulfill the requirements of NEP 2020.