

**Minutes of the IQAC meeting held on 24<sup>th</sup> Sept.2024, 2.45 pm in the Committee room.**

The following members were present:

Chairperson, Prof. Savita Roy

Coordinator, Prof. Padmshree Mudgal

Dr. Moitree Bhattacharya

Dr. Gurmeet Kaur

Dr. Madhu

Dr. Onkar Mangla

Mr. Devendra Kumar

Dr. Remya Krishnan

Ms. Deepika Jindal

Dr. Kalpana Arya

Dr. Shikha Singh

Dr. Avneet Kaur

Dr. Radhika Gupta

Dr. Shilpa Vashisht

- Members were apprised of the initiatives taken regarding Community based activities and towards zero waste campus. A committee has been formed for **Unnat Bharat Abhiyan** under the Convenorship of Prof. Rajni Sahni which will spear head Village adoption and Community based activities under this scheme. Principal Ma'am and the team visited Murthal Village and had detailed discussions with the village **Sarpanch** to chalk out future course of action. **NSS**, Swatch Bharat team, NSO, WDC, Drama group and Mental health team are part of the team.
- Radhika Gupta apprised the members of the various Green initiatives that can be taken to make the zero waste campus.
- Principal Ma'am had few suggestions on the proposed **Course Lesson plan**, which were incorporated. All members felt that it would be better to have lesson plan for whole course rather than week wise lesson plan, for better implementation.

- Following up on Blended/ Hybrid learning implementation it was felt that since as of now the University has no clear policy on credits of online courses, students can be encouraged to take online courses of certified portals such as **SWAYAM** as **Enrichment courses**. Teachers can take online / hybrid classes in courses such as; **Bioinformatics, IT tools, Digital marketing, Business and Biostat, E-tourism** etc.
- **Bridge courses in Sanskrit/ Maths/ English/ Physics/ ICT** can be offered to students of Ist year. Departments to identify students who need these courses, and classes to be allocated for these courses (one week module). A notice to be put up for students to join these courses. The Time table and the notice to be shared with IQAC.
- Each Department should schedule **Remedial Classes** for students of Ist / IInd and IIIrd year whose performance is below par in the first assessment. The Time table of these classes should be displayed and notified. Teachers should keep attendance record of these classes. All notices and attendance record to be shared with IQAC.  
Humanities can schedule these classes in **Tutorial classes**.
- TICs should identify students learning and taking examination of their Department courses in **Bhartiya Bhasha**.
- Cultural activities showcasing Diversity under **Ek Bharat Shreshta Bharat** should be encouraged in the College. Celebrations of more State festivals should be organized.
- In order to promote Mental well being of the students, **Faculty training programs** for faculty to be organized to identify Mental Health issues of students. Retired faculty of Psychology Department can be requested to share their expertise.

- It was decided to launch second cycle of **Navdhara Projects 24** to encourage faculty members and students to engage in research projects.
- It was also decided to start work on **Interpreneurship / startup in Bakery and Nail Art** under convenorship of Dr. Shikha Singh.
- Dr Devendra volunteered that he would work on the draft for **Institutional Development Plan** for the College.
- All members were told to start collecting and compiling the Data for **2023-24**. If more information is required from faculty/ students new forms can be floated. Members can get the forms wetted by IQAC coordinator  
Principal informed the members that one dedicated staff for IQAC data handling will be appointed from Ist October2024.
- Few changes were made regarding IQAC members responsibilities:

1. **Curriculum :** Dr. Madhu, Prof. Padmshree
2. **Faculty Resources:** Dr. Moitree, Dr. Madhu
3. **Infrastructure:** Kalpana, Pawan Tripathy, Dr. Onkar
4. **Financial Resources and Management:** Dr. Remya, Dr. Gurmeet
- 5, **Learning and Teaching:** Dr. Avneet
6. **Extended Curricular Engagement:** Dr. Shikha, Dr. Shilpa Vashisht, Dr. Sharda Gautam
7. **Governance and Administration:** Dr. Devendra and Dr. Devangana
8. **Student Outcomes:** Dr. Deepika Jindal
9. **Research and Innovation Outcomes:** Dr. Onkar Mangla
10. **Sustainability outcomes and Green Initiatives:** Dr. Kalpana, Dr. Radhika Gupta
11. **Uniqueness:** Prof. Padmshree,

Meeting ended with thanks to all members.



