

Minutes of the IOAC Meeting held on 15th July 2025 at 2pm in the committee Room

The following members attended the meeting

Prof. Padmshree Mudgal (Convenor)

Dr. Moitree Bhattacharya

Prof. Gurmeet Kaur

Dr. Madhu

Ms. Deepika Jindal

Dr. Kalpana Arya

Dr. Shikha Singh

Dr. Radhika Gupta

Dr. Onkar Mangla

Mr. Pawan Tripathy

The guidelines for inviting for the Academic Events to be organized in The Academic Year 2025-26 were formulated.

The last date for submission was decided to be 25/7/25.

The following members were assigned the screening of the Proposals:

Dr. Madhu : Science

Prof. Gurmeet: Commerce

Dr. Moitree: Humanities

Proposals are invited for Academic Events to be organized in The Academic Year 2025-26

Proposals are invited to organize **SDPs/ FDPs/ workshops/ Refresher Courses/ National Conferences/ International Conference, Seminars etc.**, under following categories:

1. **Capacity building and skills enhancement initiatives** to develop:
 1. Soft skills
 2. Language and communication skills
 3. Life skills (Yoga, physical fitness, health and hygiene)
 4. ICT/computing skills.
 5. Technical Skills
2. **Initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.**
3. **Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens**
4. **Organize national and international commemorative days, events and festivals.**
5. **Career Counselling and training for Competitive exams.**
6. **Professional Development Programs, Capacity building programs, Orientation / Induction Programs, Refresher Course, Short Term Courses, FDP, SDP and workshops.**
7. **National and International Conference.**


Guidelines

1. During an academic year, the college will host maximum **ONE International and TWO National Conferences** which will be of interdisciplinary nature. For any national event, 50 percent of the speakers/ resource persons should be from outside Delhi. For an international event, 40 percent of the speakers/ resource persons should be from outside India.
2. International Conference will be held in the month of January- February 2025.
3. The SDPs are open to DRC students only. They focus should be on developing skills in the students, hence they should provide hands-on training. Some assessment in terms of presentations/projects has to be done. Resource persons have to be from the College

Faculty. A maximum of two experts can be invited as resource persons from outside the College. A common valedictory function of all SDPs to be held.

4. After the completion of every event listed in the planner, a brief report in the prescribed format along with list of students, attendance, feedback has to be submitted to IQAC, failing which the event will not be part of Annual Quality Assurance Report (AQAR).
5. All proposals have to be submitted by the TICs of the Department in consultation with all teachers of the Department. A department meeting should be convened to short list the Proposals.
6. Barring exceptional cases, no events other than those included in the academic planner will be permitted during the academic session, except Association/ College functions /fests, single lectures by experts.
7. Proposals should be mailed to: drciqac@dr.du.ac.in in the format given below by **25/ 07/25. No proposals will be accepted after the Dead Line.**

S.No	Name of the Event	Type of Event ((SDP, FDP, Conference, etc...))	Category of event (Capacity building, ..	Department/s	Teachers: (Convenor, Co-Convenor, Organizers	Dates



Prof. Padmshree Mudgal

IQAC Coordinator 2024-26

15/7/25