

**Minutes of the IQAC meeting held on the 15 th Oct. 2025 at 2pm in the
committee room**

The following members attended the meeting:

Prof. Savita Roy (Principal)

Prof. Padmshree Mudgal (Convenor)

Dr. Moitree Bhattacharya

Prof. Gurmeet Kaur

Dr. Madhu

Ms. Deepika Jindal

Dr. Kalpana Arya

Dr. Shikha Singh

Dr. Radhika Gupta

Dr. Onkar Mangla

Dr. Devender

Dr. Devangana

Invited Members:

Prof. Priti Malhotra (Vice Principal)

Dr. Prajna Tanwar

Dr. Pawan Kumar

Dr. Sunita Gupta

Dr. Renu Singla

Dr. Suman

Dr. Surjit

Guidelines for the implementation of the 4th year Research projects/
dissertation/ Translation/ Entrepreneurship in the college based on the
guidelines received from the University were finalized.

The composition of various academic committees for the implementation of 4th
year were decided on.

Fourth Year Implementation Guidelines

Supervision and Progress Tracking

- a. Faculty supervisors must provide guidance at regular intervals to the student to meet the prescribed outcomes for Semesters VII and VIII.
- b. Student shall appear before the Advisory Committee for Research (ACR) once every month and make a presentation of the progress of his/her work for evaluation and further guidance. A **Monthly Progress Report (MPR)** for each student, endorsed by the

Advisory Committee for Research (ACR), must be submitted to the Subject Research Committee (SRC) of the college.

A. Research Committee of College (RCC)

Each college should have a College Research Committee (RCC). The RCC shall comprise of the following:

- a) Principal of the College
- b) Convener of IQAC
- c. Vice Principal
- c) Teacher in-charge of various disciplines in the college

B. Subject Research Committee (SRC)

Each college should have a Subject Research Committee (SRC). The SRC shall comprise of the following:

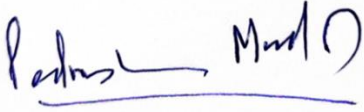
- a) Teacher in-charge
- b) Two faculty members in seniority after TIC by rotation

C. Advisory Committee for Research (ACR)

Advisory Committee for research (ACR) shall comprise of the following:

- a) Supervisor

- b) One faculty member from the same discipline (can be Mentor of student/ Co-supervisor faculty of student / or any faculty of student choice)
- c) One faculty member from different discipline from the same college/ or Co-Supervisor from outside.

A handwritten signature in blue ink, reading "Padmashree Mudgal" with a stylized flourish at the end.

Prof. Padmashree Mudgal

IQAC Coordinator 2024-26

15th Oct 2025